

Technology Plan Submission Form School Years 2012-2015

District Name	MARKED TREE SCHOOL DISTRICT
County	Poinsett
Education Cooperative	Crowley's Ridge Educational Cooperative
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District Home Page (URL):	mtree.k12.ar.us
Include URL of technology plan if posted to district website:	

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Current District Demographics

District Profile	
DISTRICT NAME:	MARKED TREE SCHOOL DISTRICT
District Local Education Agency (LEA) Number:	5604000
Number of Schools in the LEA :	3
Total Number of Teachers for the District:	55
Total Number of Students Enrolled in the District:	579
District Billed Entity Number:	139569
FCC Registration Number (FCC-RN):	12029799
District National Center for Education Statistics (NCES) Number:	509420
Percentage of Students Eligible for Free/Reduced Lunch:	77
E-Rate District Discount Level:	87
Internet Connected Student/Computer Ratio for District:	5:1
Based on Census Tract information is your district considered Rural or Urban:	Rural

	(Year 1)2012-2013	(Year 2)2013-2014	(Year 3)2014-2015
Number of computers & other devices with Internet access before application.	250.00	295.00	345.00
Projected number of computers & other devices for each year of this technology plan	45.00	50.00	20.00
Direct connections to the Internet number of drops.	300.00	300.00	300.00
Number of classrooms with Internet access.	70.00	70.00	70.00
Direct broadband services between 10 Mbps and 200 Mbps.	1.00	1.00	1.00

School(s) Profile

To be consistent, please use the same school name submitted to Child Nutrition for the Cycle 2 APSCN Report. Please list the name of every school, new and non-instructional facilities for which you file E-Rate.

School Name	LEA#	E-Rate Entity #	NCES#	BEN#
MARKED TREE ELEMENTARY SCHOOL	5604015	82819	5094200	139569
MARKED TREE HIGH SCHOOL	5604017	82818	5094200	139569
MARKED TREE MIDDLE SCHOOL	5604018	16063069	5094200	139569

Technology Committee

The Technology Committee should represent all stakeholders. Development of the technology plan and implementation of the plan should enable parents, educators, students and community members to benefit from the investment in technology. All should have representation on the committee.

District Technology Committee		
Member	Title	Constituency Represented
LouAnn Blagg	Technology Coordinator	MTSD
Terri Clayton	Elementary Principal	MTES
Patti Lovins	Business Ed. Dept.	MTHS
Colonel Overbay	High School ROTC	MTHS
Kristi Hister	Elementary Librarian	MTES
Matt Wright	High School Principal	MTHS
Susie Garner	Art Teacher	MTHS
John Kelly	GT/Technology	MTSD
Vickie Green	School Board Member	Community
Annesa Thompson	Superintendent	MTSD
Carol Dabney	Parent	Parent
Breanna Francis	Student	Student

Narrative: A narrative on the technology planning process to include:

Technology committee narrative:

The Marked Tree District technology plan has been an ongoing process over the past few years both formally and informally to meet the goals of our students. Even prior to ACSIP planning, our district knew the evolving need of having students who were versed in technology and the benefits of using technology in the teaching process. Our ACSIP plan and NCLB has only served to strengthen our commitment to planning for the technological needs of our students. Our district superintendents over the years have been very committed to technology. We have a formal technology committee in place and though individual membership on the committee have shifted, the intent of the group has remained constant: to incorporate modern technology as a tool for teaching, and to provide students with modern technology to learn so that they will be proficient in its use in their adult lives. The committee continually selects members based on both their perceived and actual familiarity with technology, and their knowledge of anticipated technological needs. In addition, student members are selected based on their prominence of having a feel for the needs of the whole student body. Community and parent members are similarly chosen so we have an understanding of technology equipment our students have available at their homes as well as throughout the community and also the level of knowledge of parents and community members. Each participant was contacted about participation, and all have agreed to serve on the committee. The committee has always met irregularly, generally in response to some issue. However, part of our new plan is to attempt to make these meetings more frequent and predictable- preferably quarterly where the plan will be reviewed annually to insure we are progressing towards the goals prescribed.



Like the ACSIP Plan, the technology plan will also be made available to the public through the district's website. Faculty and staff will be made aware through district email. At the beginning of each school year, all stakeholders will again be informed of the plan during the district's annual informational meeting.



Vision and Mission Statements

Vision Statement

Our vision is for all Marked Tree School classrooms, media centers and offices to be electronically connected and equipped. We believe all members of the learning community, students, staff and parents, should have equitable and easy access to information technologies for teaching, learning, management and support of the schools. A student database will be available for use in diagnosing student needs, analyzing student performance, and report student achievement. Implementing this vision, requires that information, (text, data, audio and vision) be transmitted easily to and from every classroom, media center and office. Ensuring this access to informational technologies requires student training and staff support, hardware and software and connectivity.

Mission Statement

The mission of the Marked Tree School District is to intergrate technology into our schools, creating a learning environment where students, teachers, staff, and the community are empowered to become independent, life-long learners. Furthermore, we are committed to providing our students and staff with the knowledge and understanding of emerging technologies so that they will be able to adapt to technological changes and function in an information society.

Current Technology Assessment

A. Technology Integration with Curriculum and Instruction

Current Technology Assessment

A. Technology Integration with Curriculum and Instruction

1. Marked Tree School District possesses many curriculum strengths and has identified weaknesses to be addressed.

a. Strengths

i. Our Elementary School has strong Language Arts and Math curriculums supported by a variety of programs and technologies. At the High School level, our students are offered challenging and varied curriculum options including foreign languages, technology classes, and college prep courses. Our teachers use a wide variety of technology in their classrooms to enhance the learning environment. All of our classrooms use a L.C.D. projector and/or Smartboard combination. The Smartboard company offers the "Smart Exchange" which allows teachers access to interactive curriculum shared on their website. Nineteen Elementary Classrooms are equipped with Front Row Phonic Ear Systems. Research shows that with the use of this technology, tests scores will increase and student discipline, as well as teacher absenteeism, will decrease. All of the district's classrooms are connected to the Internet and many teachers use this to enhance the existing curriculum. Our students at all levels have access to the Internet to assist in their research. Students in grades three through sixth have weekly time in the Elementary Computer Lab to enhance the classroom curriculum. The high school has an excellent multimedia class that allows students to use digital cameras, scanners, computers, and digital video cameras to create multimedia presentations. The business department teaches classes that incorporate website planning, Desktop Publishing, Spread Sheet, and Applications/Database management. Additionally, classes incorporating Microsoft Business Applications such as Excel, Word, PowerPoint, Access, Publisher are taught to high school students. Two classes that are offered per semester have technology-centered curriculum including Keyboarding and Career Orientation. Libraries at both school sites have mini-labs set up for student use for researching and classroom project-based learning assignments. Many teachers have classroom computer centers in which they are able to allow students to work individually on research projects, instructional computer applications and Web 2.0 tools (Kindergarten, Gifted and Talented, and Biology/Astronomy).

1. The school district has licensed use of Discovery Education streaming Plus is a valuable digital resource that integrates seamlessly into your current curriculum. In addition to over 9,800 full-length videos, your educators will have access to audio files, images, teacher resources and professional development opportunities.

2. Elementary media specialist has eReaders for students to read from and build literary skills.

3. In the 2012-2013 school year the school district is completing a curriculum overhaul in the 7th and 8th grade with additional grades being converted in the following years. The program, New Tech, can be described as a technology-centered project-based learning curriculum.

4. The district is capable of replacing technology on an as-needed basis as technology improvements and needs arise.

b. Current technology and curriculum weaknesses

i. Standardized test scores have improved, but critical socio-economic sub-population groups have not meet Annual Yearly Progress for six years at the Elementary School and one year at the High School.

ii. A technology program is used in the Elementary School computer lab weekly activities for 2-6 grades. The program titled, JEDI, enriches literacy and mathematics instruction. The challenge is getting the teachers to collectively use the data to evaluate instruction and make reflective curriculum changes as necessary.

iii. Common Core assessments will require assessment labs for all 601 students. Currently the district houses two computer labs. The high school computer lab has 18 computers and the elementary school has a computer lab of 30. These numbers do not adequately address the assessment needs of all 601 students.

2. Technology used to improve teaching and learning

a. Online credit recovery program, Apex, is used to improve graduation rates and is also available for teachers to use to enrich their instruction.

i. "With Apex Learning online courses, students can progress at their own pace, taking as much — or as little — time as necessary to master the material. Particularly significant for credit-recovery students, unit-level diagnostics allow students to

move quickly over material they have previously mastered. Direct instruction incorporates multimedia — in the form of images, audio, video, animations, and interactive elements — along with instructional text to provide students with multiple representations of concepts as well as address their different learning styles. This could be just what is required for a previously unsuccessful student to succeed in rigorous high school courses.”

3. Plans to improve and promote technology integration into the educational process

i. Teachers required to collect and evaluate JEDI data for 2-6 grades.

ii. Web 2.0 tools to enhance curriculum and instruction.

iii. Subject specific educational software utilized in classrooms.

iv. Computer workstations in each classroom consisting of five computers.

4. Student and Staff Online Distant Learning Opportunities

a. Staff members have a state provided opportunity for online learning from Arkansas I.D.E.A.S.

i. “The Arkansas Department of Education has partnered with the Arkansas Educational Television Network to meet the professional development needs of K-12 licensed educators by offering research-based, technology-delivered professional development courses to improve academic and teaching knowledge and skills of certified personnel.”

b. Staff members additionally can take online graduate courses through University of Louisiana at Monroe. The courses have been selected to meet the needs of district personnel.

i. “The University of Louisiana at Monroe has partnered with Virtual Education Software, inc. to offer continuing education courses for K-12 educators online or via CD-Rom. These interactive courses provide expert instruction at a pace that fits your schedule.”

c. Students are served in foreign languages through distance learning. Courses available for credit are Spanish I and Spanish II.

5. Students and Staff served by these online/virtual learning opportunities include 9-12 students in distant learning and all teaching staff and support staff are eligible to take the continuing education and online graduate courses.

6. Our district is concerned about implementing the state mandated online assessments. We are watching for the state specifications for the computing devices that will be required to run the tests. We have been updating our existing computer labs to make them more current and increasing our wireless network to provide additional locations for testing if necessary.

7. Sources of communication to parents in the district

a. EdLine

b. School Webpage

c. Avox- The Student Voice (an online student publication)

d. Letters mailed annually concerning our schools academic standing

e. School report cards are mailed out

f. Mid-9 Week Parent Teacher Conferences

g. 9 Week Parent Teacher Conferences

h. Progress Reports

i. AIP reports and meetings

j. IEP meetings



- k. School's Public Relations Director publishes articles in the local newspaper.
- l. School information is distributed athletic events

B. Professional Development

Professional Development

Professional development needs are determined through a needs assessment questionnaire presented to the faculty. The technology committee collects these questionnaires and begins the process of creating lists based on the information given. Once it is decided what will be offered, then presenters are selected. A few of the presenters will be district staff members who are considered leaders in technology integration in their own classrooms, while others will be outside consultants and/or vendors. Teachers are also encouraged to seek training at conferences, our local cooperative and other venues according to their specific curriculum area taught.

Professional development activities planned to be offered through the district include beginner and intermediate workshops for using the interactive whiteboards in the classrooms. Teachers have expressed to the committee that they would like additional training on how to create original material within the software specific to the whiteboards that they can use to further incorporate this type of technology into their instruction. New teachers will receive training on key programs such as, email, our gradebook system/uploading grades online, and webpage creation during orientation. Some teachers and administrators have participated in workshops using iPads. The district plans to purchase and implement iPads so additional training will be provided on the use of this type of technology. These groups also have the opportunity for training on Arkansas IDEAS portal, Arkansas iTunes and Arkansas Digital Sandbox. Teachers and administrators are encouraged to participate in training through the Arkansas IDEAS portal. The district implemented Google Apps this year so all of the district personnel will receive training on the new email system. APSCN personnel receive much of their training through CIV workshop provided at the Crowley's Ridge COOP for both the financial management system and the student management system. Cafeteria personnel receive training by attending the director's conference and by watching videos they obtain.

The district has adopted the ISTE (Information of Society of Technology in Education) standards for students, teachers, and administrators. These standards were shared with the groups. As technology changes, so do the skills needed to work with technology. Therefore, the current list of ISTE standards can be found at www.iste.org. The adopted ISTE standards will guide in the decision making process of what professional development will be offered by the district and how technology will be incorporated into the curriculum.

A couple of challenges that the district experiences are time for professional development activities during the school year and addressing the different levels of abilities relating to technology. The district's plan is to continue to provide training on technology that is in their classrooms to bring teachers to a greater comfort level with technology tools they already have. The district will continue to move forward with implementing new technologies but with greater focus on adequate training for using them. The goal is to make sure that what new technology is brought in will work for the intended purpose.

C. Equitable Use of Technology

Equitable Use of Technology

Computers, DVD players, TV's, projectors, nooks, web cams, and a few ipads are available to students and staff continuously on the Marked Tree campus. Each teacher has their own computer in their classroom which allows them to access their web based student training as well as professional development and grade book applications. Teachers are encouraged to download content to DVD's which can be played on their players in their room. The High School Library has 6 desktop computers as well as 18-mini laptops available for students, staff and parents for research and enrichment. We also have a computer lab that will allow 18 students to go online for projects or research. There is a distance learning lab that supplies up to 20 students with laptops that are on the internet. Spanish classes are being taught through distance learning. Teachers at the high school are able to print to 2 locations using our networked copiers. They can also scan documents to their scan folders on their classroom computers. The Elementary Library has 3 desktop computers and new nooks for student centers. All teachers have smartboards and document cameras in their rooms to enhance their classroom instruction. The elementary students use the elementary computer lab for curriculum enrichment and many of the teachers allow students to use educational games on computers in their individual rooms. The school has Front Row surround systems installed to assist hearing impaired students in all rooms. These systems will also benefit the entire student population by allowing all areas of the classrooms and labs to hear the instructor effectively. The high school has just recently purchased 5 ipad 2's for the special ed. dept. We hope to purchase and download apps that will be appropriate for their curriculum. All of our resource rooms are equipped with smartboards to provide larger viewing areas for all students including those with vision problems. Kurweil equipment and software have been placed in the resource rooms at the high school to assist students with reading difficulties and vision impairment. The special education dept. uses Sped Fast to assist in writing IEPs for students. Marked Tree School District will ensure a quality of education for all children. Equitable access to technology will be provided regardless of race, ethnic background, gender, or special needs. The district will ensure that all teachers, students, libraries, and classrooms will have computers available to them to support teaching and learning through the use of productivity software, internet research, email communication, and curriculum specific software.

D. Current Technology Inventory (2012-2015)

Current Technology Inventory

As new technology equipment is received, each item is coded by the bookkeeper to indicate the budget source for payment and to indicate the designated inventory area. Items are distributed to areas and property numbers are issued to each piece of equipment at the time of purchase. Reports are generated and distributed to the staff annually to allow the school to verify that new items are assigned areas. The district uses Microsoft operating systems. This standardization helps to minimize technical issues, training, and maintenance time and costs. We use Microsoft Office on all computers that are capable of running it and have a need for general applications. The district uses AVG anti virus software from Grisoft and uses it exclusively throughout the district to fight viruses. We also use Malwarebyte anti malware remover to remove spyware.

Number of Internet connected computers: Elem.- 80; High School -161; Middle School- 8; Bus barn- 1

Number of Printers: Elem.- 30; High School- 23; Middle School- 8

Number of Servers: High School – 2

Number of classrooms wired for internet: Elem.- 32; High School – 24; Middle School – 8

Number of phone instruments: Elem. – 9; High School -25; Bus Barn – 1

Phone Lines: 18 total lines – Shared among buildings

Fax Machines: Elem.- 2; High School – 4

Number of copy machines – Elem. – 6; High School – 10

Number of switches- Elem. – 3; High School - 11

Equipment used for Distance Learning - Polygom codec system; Mitsubishi TV; Epson Powerlite projector; dvd/vhs combo player

Retaining this type of information will be very helpful if USAC requests this information in the future.

List of Equipment	Serial #	Make & Model	Date of Purchase	Install Date	Original Location	Current Location	Replacement Date (if applicable)	Quantity	Notes
Computer/desktops		Tangent Velera DB2955	-	-		High School	-	96	
Server		Dell Power edge SC 1420	-	-		High School	-	2	
Computer/laptops		Bytespeed SP15R	-	-		High School	-	8	
Computers/laptops		HP Mini laptops	-	-		High School	-	22	
Computers/laptops		Dell Latitude D830	-	-		High School	-	3	
Computers/laptops		Tangent Shuttle X1510	-	-		High School	-	17	
Computers/desktop		Bytespeed D675W	-	-		High School	-	15	

Smartboards	Smart 600 series	-	-	-	High School	-	11	
Ipad 2	Apple ipad 2	-	-	-	High School	-	9	
Classroom Performance Systems	CPS- Units 24	-	-	-	High School	-	2	
Copy Machines	Ricoh models 2510, 5500	-	-	-	High School	-	2	
Smartboards	Smart 600 series	-	-	-	Middle School	-	6	
Ipad 2	Apple Ipad2	-	-	-	Middle School	-	2	
Classroom Performance Systems	CPS- Units 24	-	-	-	Middle School	-	2	
Computers/desktop	Tangent Velera DB 2955	-	-	-	Middle School	-	6	
Computers/desktop	Bytespeed D 675W	-	-	-	Middle School	-	2	
Smartboards	Smart 600 series	-	-	-	Elementary School	-	21	
Ipad 2	Apple Ipad 2	-	-	-	Elementary School	-	2	
Classroom Performance Systems	CPS- Units 24	-	-	-	Elementary School	-	8	
Copy Machines	Kyrocera	-	-	-	Elementary School	-	4	
Computers/laptops	Dell Latitude D830	-	-	-	Elementary School	-	2	
Computers/laptops	Tangent Shuttle X1510	-	-	-	Elementary School	-	2	
Computer/laptop	Apple laptop	-	-	-	Elementary School	-	1	
Computers/desktops	Tangent Velera DB 2955	-	-	-	Elementary School	-	60	
Computers/desktops	Bytespeed D675W	-	-	-	Elementary School	-	15	
Webfilter	Barracuda Webfilter 410	-	-	-	Elementary School	-	1	
APC Backup battery	Smart UPS 1500	-	-	-	Elementary School	-	1	
		-	-	-		-	0	
Document Cameras	Lumens	-	-	-	Elementary School	-	13	
Document Cameras	Lumens	-	-	-	High School	-	8	
Projectors	Infocus	-	-	-	Elementary School	-	4	
Projectors	Infocus	-	-	-	High School	-	4	
		-	-	-		-		

Projectors	Misubishi	-	-	Elementary School	10	
Projectors	Mitsubishi	-	-	High School	10	
Airliners	Smart	-	-	High School	6	
Fax Machines	Brother 2820	-	-	High School	4	
Router	Cisco 2811 Router	-	-	High School	1	
Web Filter	Barracuda 610 webfilter	-	-	High School	1	
Link Balancer	Barracuda 330 Link Balancer	-	-	High School	1	
Router	3Com router	-	-	High School	1	
Switches	HP Pro Curve	-	-	High School	11	
APC Back up battery	Smart UPS 1500	-	-	High School	2	
Security System	DVR	-	-	Elementary School	1	
Security system	DVR	-	-	High School	2	
Server	Power edge T110	-	-	High School	1	
Printers	Epson DFX 9000	-	-	High School	2	
Printers	Epson DFX 8500	-	-	High School	1	
Printers	Kodac AIO	-	-	Elementary School	15	
Printers	HP Deskjet 950C	-	-	Elementary School	15	
Printers	OKI 430	-	-	High School	10	
Printers	Samsung 2510	-	-	High School	10	
Computers/laptops	Dell Latitude D830	-	-	Bus Barn	1	
Printers	OKI 430	-	-	Middle School	8	
DSL equipment	Polygom codec system	-	-	High School	1	
DSL equipment	TV	-	-	High School	1	
DSL equipment	DVD/VHS combo player	-	-	High School	1	
DSL equipment	Epson Powerlite projector	-	-	High School	1	
Copy Machines	Samsung 6220	-	-	Elementary School	1	
Copy Machines	Minolta 181	-	-	Elementary School	1	

Copy Machines	Ricoh 220	-	-		High School	-	1	
Copy Machines	Sharp SF 2022	-	-		High School	-	1	
Copy Machines	AR 157E	-	-		High School	-	3	
Copy Machines	Sharp ARM 277	-	-		High School	-	3	

Needs Assessment

Needs Assessment

The committee decided that the needs assessment survey that had been distributed during the previous cycle was in need of updating before redistributing to the district faculty and staff. A new needs survey was developed using google docs. This survey combines questions about the faculty/staff's use of technology, classroom use of technology, and includes a section for the participant to indicate what technology training is needed and desired. There were 46 out of 50 teachers that turned in their survey in September of 2011. Results from these surveys were used to outline our new initiatives for the goals.

The online survey for the faculty determined the role of the educator, the grade level taught, the degree of confidence with technology, and the level of involvement in the use of technology in the instruction within the classroom. The inquiry made to the planning committee was informal and focused on the desired improvements to the infrastructure, equipment, use of technology involved in instruction, and the use of technology to improve communication with the shareholders in the district.

One of the critical components of this assessment is the availability of technology equipment that we have at our schools. Our needs assessment shows that our teachers are using their technology equipment frequently. There are still a few teachers that need to be trained to be more efficient users.

It also shows that our teachers are updating their webpages and posting student grades and assignments. With the newest technology emerging daily, like the iPad 2's, ipods, etc., we will need additional training for this equipment. Our survey showed that 63% rated themselves as proficient at using technology, while only 4% said they felt they were below basic. This indicates the readiness of moving forward with new technologies in the future.

Needs assessment questionnaire:

1. Who are you (name, school, and department)? *

2. Approximately how long have you been teaching? *

1-3 years

4-5 years

6-10 years

10-20 years

20 or more years

3. How would you rate your overall skill in using educational technology? *

Below Basic

Basic

Proficient

Advanced

4. Please identify which of the following educational technologies (software) YOU CURRENTLY USE in teaching. Mark all that apply. *

E-mail

Web 2.0 Tools

Microsoft Office /iWork

Online Library

Chat

Webquests

Social Networking

Google Docs

Google Apps (Earth,Shopping, Pages, etc)

Wikis

Audio / VideoPodcasts

Subject SpecificSoftware

Discovery StreamingPlus

5. Please identify which of the following educationaltechnologies (hardware) YOU CURRENTLY USE in teaching. Mark all that apply. *

Teacher - RunComputer Workstation

Student - RunComputer Workstation

Smartboard

VCR/DVD Player

Computer Lab

Mobile Lab in HighSchool Library

Flip Cameras

External Hard Drives

Calculators

"Clickers"

iPad

Cell Phone

6. The Partnership for 21st Century Skills(<http://21stcenturyskills.org/>) identifies the following traits as the skills,knowledge and expertise students should master in order to succeed in work andlife in the 21st century. * Please rate how well YOUR CURRICULUM addresses suchskills.

It's Never AddressedIt's Poorly Addressed It's Adequately Addressed It's Superbly Addressed I DoNot Know

Civic Literacy

Communication & Collaboration

Creativity & Innovation

Critical Thinking & Problem Solving

Financial, Economic, Business & Entrepreneurial Literacy

Flexibility & Adaptability

Global Awareness

Health Literacy

Information Literacy

Information, Communications, & Technology (ICT) Literacy

Initiative & Self-Direction

Leadership & Responsibility

Media Literacy

Productivity & Accountability

Social & Cross-Cultural Skills

7. A WebQuest is an inquiry-oriented activity in which most or all of the information used by learners is drawn from the Web. WebQuests are designed to use learners' time well, to focus on using information rather than on looking for it, and to support learners' thinking at the levels of analysis, synthesis, and evaluation. * Please rate your interest level in learning more about WebQuests.

I am interested

I am not interested

I am moderately interested

8. The Internet is now home to a plethora of resources that can easily be used to teach the core curriculum. * Please rate your interest in learning more about using Internet resources that can be used to teach the core curriculum.

I am not interested

I am moderately interested

I am very interested

10. Microsoft Word, Excel, and PowerPoint are commonly known as "productivity tools". * Please rate your interest in learning more about traditional productivity tools and their uses in the classroom.

I am not interested

I am moderately interested

I am very interested

11. Google Docs could be described as an "online version of Microsoft Office". With Google Docs, however, you can create and edit your documents without being tied down to one particular computer. Furthermore, with Google Docs, multiple people can edit the same document at the same time - providing a highly collaborative environment. * Please rate your interest in learning more about Google Docs.

I am not interested

I am moderately interested

I am not interested

12. The term social software is normally applied to a range of web-enabled software programs. The programs usually allow users to interact, share, and meet other users. * Blogs, wikis, podcasts, social networking, and other online collaborative tools fall within this category of teaching tool. As such, social software can provide a highly interactive, richly educational environment for teachers and students worldwide. Please rate your interest in learning more about social software.

I am not interested

I am moderately interested

I am very interested

13. It has been said that in the 21st Century, a teacher without a website is like: - Ordering a meal in a fancy restaurant without a menu - An aquarium filled with cool-aid. Sure, the fish can live OK in there, but they'd do much better with water - A masterpiece painting in a storage vault - A parent without information - Ice cream without hot fudge *Please rate your interest in learning about creating a class website.

I am not interested

I am moderately interested

I am not interested

14. A blog is a webpage that chronicles whatever topic the creator desires, also giving others the opportunity to add their voice. *Please rate your interest in learning more about using blogs in the classroom.

I am not interested

I am moderately interested

I am very interested

15. A wiki is a webpage that is easily edited (and that can be edited by anyone that the owner specifies). *Please rate your interest in learning more about using wikis in the classroom.

I am not interested

I am moderately interested

I am very interested

16. Podcasts are audio/video content that are freely distributed online. In fact, there are literally thousands of educational podcasts available for classroom use. *Please rate your interest in learning more about the educational uses of podcasts.

I am not interested

I am moderately interested

I am very interested

17. Social networking is an online technology that has become extremely popular among our students today. Did you know, however, that there exist EDUCATIONALLY SOUND social networks for teachers (and students) alike? *Please rate your interest in learning more about the educational benefits of social networking.

I am not interested

I am moderately interested

I am very interested

18. Copyright, while incredibly complex, is important for every teacher to understand. Furthermore, as more and more teachers publish their work on the Internet, alternative licensing methods (like the Creative Commons) should be understood. *Please rate your interest in learning more about educational copyright and the Creative Commons.

I am not interested

I am moderately interested

I am very interested



19. Which of the following educational technologies would you be MOST interested in learning more about? *

iWork

Microsoft Office

Google Chrome Book

Web Quests

Google Docs

Social Networking

Blogs

Wikis

Web 2.0 Tools

Podcasting

Digital Photography

Digital Movie Making

Digital Audio Editing

20. Please rate your interest in attending technology-related professional development under the following conditions: *

No Interest Some Interest Lots of Interest

Professional Development one time after school

Professional Development is held during several sessions

Professional Development is held on a Professional Development day

21. How comfortable are you in using Apple computers? *

Not at all

Somewhat

Very

22. Which Apple product is best for student use? *

iPod Touch

iPad

MacBook

MacBook Pro

MacBook Air

23. Do you know about Google Chrome Book? *

Yes

No

24. If you have any technology skills that you can share with your colleagues, please use the following space to write about



what you can share.

25. Have we missed an educational technology that you'd like to learn more about? Please describe it here.

Goals, Objectives and Strategies and Implementation of Plan

Technology Goal: State the particular goal that supports your technology plan.

ACTION TIMELINE

Goals	Strategies	Timeframe for this Activity	Professional Development Required	Cost(Budget)for this Activity
Technology for delivery of school media	Purchase and install additional computers	July 1,2012- June 30,2015	None	10000
Monitoring and Evaluation:				
Technology for delivers of school media center will be conducted by observation of use and meetings with media center specialists to determine if library automation system is coninuing to be effective.				
Technology for delivery of school media center	Purchase yearly subscription of Alexandria Library Automation system	July 1,2012- June 30,2015	Training on updated features	938
Monitoring and Evaluation:				
Technology for delivers of school media center will be conducted by observation of use and meetings with media center specialists to determine if library automation system is coninuing to be effective.				
Technology for delivery of school media center	Add additional electric and internet outlets	July 1,2012- June 30,2015	None	2500
Monitoring and Evaluation:				
Technology for delivers of school media center will be conducted by observation of use and meetings with media center specialists to determine if library automation system is coninuing to be effective.				
Technology as a tool for parental involvement and communication	Continue with subscription with a professional web hosting company for publishing district information and announcements.	July 1,2012- June 30,2015	Training on new features	4873
Monitoring and Evaluation:				
Technology as a tool for parental involvement and communication will be evaluated by administrative personnel verifying that information is published as required and that information concerning district events is current.				
Technology as a tool for parental involvement and communication	Implement Edline/Gradekeeper for gradekeeping giving the parents the ability to view grades and attendance online.	July 1,2012- June 30,2015	Teacher training on how to enter grades and attendance; Parent training on how to access information from home.	0
Monitoring and Evaluation:				
Technology as a tool for parental involvement and communication will be evaluated by administrative personnel verifying that information is published as required and that information concerning district events is current.				
Technology as a tool for parental involvement and communication	Encourage staff to create/maintain classroom webpages	July 1,2012- June 30,2015	Webpage creation and maintenance	0
Monitoring and Evaluation:				
Technology as a tool for parental involvement and communication will be evaluated by administrative personnel verifying that information is published as required and that information concerning district events is current.				
Technology as a tool for parental involvement and communication	Encourage staff to create and use email distribution list to send announcements to parents	July 1,2012- June 30,2015	Email distribution list creation and maintenance	0
Monitoring and Evaluation:				
Technology as a tool for parental involvement and communication will be evaluated by administrative personnel verifying that				

information is published as required and that information concerning district events is current.				
To increase/improve technology for teachers and students	Purchase 30 iPads, cases, mobile cart and MacBook for syncing	July 1,2012- June 30,2015	Training on how to log in to redeem vouchers, download apps, sync iPads	20000
Monitoring and Evaluation:				
The increase/improvement of technology for teachers and students will be evaluated based on district technology inventory, the calculation of student to computer ratio and teacher survey.				
To insure all students and teachers have access to technology to support teaching and learning	Provide maintenance for all the district's networks, servers, and technology peripherals .	July 1,2012- June 30,2015	Technology training for the technology coordinator	500
Monitoring and Evaluation:				
These activities will be evaluated yearly to determine compliance with the technology plan. These activities will be considered successfully completed when documentation, purchasesm and/or installation is carried out in accordance with the technology plan each year. Data that is collected will be lists of software and hardware needed to be purchased or maintained and information gathered from study of needs for curriculum enhancement in libraries and classrooms.				
To increase/improve technology for teachers and students.	Purchase 30 laptops for mobile lab	July 1,2012- June 30,2015	Training on how to maintain the mobile lab	30000
Monitoring and Evaluation:				
The increase/improvement of technologyfor teachers and students will be evaluated based on district technology inventory, the calculation of student to computer ratio and teacher survey.				
Implement student technology skills necessary at each grade level to improve learning.	Provide all teachers a list of the technology skills expectations for students at each grade level.	July 1,2012- June 30,2015	None	0
Monitoring and Evaluation:				
The computer skills profiencies for each grade level have been included in the state frameworks. A list of these skills will be provided to all teachers of computer skills. Distribution of this list will constitute successful completion of this goal. MT educators will then have a clear understanding of what technology skills are appropriate at each grade level in order to support teaching and learning. Data collected will be documentation of grade level computer skills proficiencies.				
Implement student technology skills necessary at each grade levele to improve learning.	Implement computer skills proficiency activities for each grade level	July 1,2012- June 30,2015	None	000
Monitoring and Evaluation:				
The computer skills proficiencies for each grade level have been included in the stat frameworks. A list of these skills will be provided to all teachers of computer skills. Distribution of this list will constitute successful completion of this goal. MT educators will then have a clear understanding of what technology skills are appropriate at each grade level in order to support teaching and learning. Data collected will be documentation of grade level computer skills proficiencies.				
To insure all students and teachers have access to technology to support teaching and learning.	Maintain a multi media and internet capable computer for all staff and administrators.	July 1,2012- June 30,2015	Computers	0
Monitoring and Evaluation:				
These activities will be evaluated yearly to determine compliance with the technology plan. These activities will be considered successfully completed when documentation, purchasesm and/or installation is carried out in accordance with the technology plan each year. Data that is collected will be lists of software and hardware needed to be purchased or maintained and information gathered from study of needs for curriculum enhancement in libraries and classrooms.				
To insure all students and teachers have access to technology to support teaching and	Replace current computer labs	July 1,2012- June 30,2015	Training on features of new windows operating system	33300

learning.				
Monitoring and Evaluation:				
These activities will be evaluated yearly to determine compliance with the technology plan. These activities will be considered successfully completed when documentation, purchases and/or installation is carried out in accordance with the technology plan each year. Data that is collected will be lists of software and hardware needed to be purchased or maintained and information gathered from study of needs for curriculum enhancement in libraries and classrooms.				
To insure all students and teachers have access to technology to support teaching and learning.	Provide additional hardware/software in special education classrooms to increase assistive technology available for students.	July 1,2012- June 30,2015	None	5000
Monitoring and Evaluation:				
These activities will be evaluated yearly to determine compliance with the technology plan. These activities will be considered successfully completed when documentation, purchases and/or installation is carried out in accordance with the technology plan each year. Data that is collected will be lists of software and hardware needed to be purchased or maintained and information gathered from study of needs for curriculum enhancement in libraries and classrooms.				
Maintenance and upgrade of infrastructure	Add additional bandwidth	July 1,2012- June 30,2015	None	21500
Monitoring and Evaluation:				
Maintenance and upgrade of infrastructure will be evaluated by analyzing technology inventory, bandwidth usage reports, network audits and up-time of equipment and services.				
Maintenance and upgrade of infrastructure	Upgrade centrally managed anti-virus program	July 1,2012- June 30,2015	Training on update features	1146
Monitoring and Evaluation:				
Maintenance and upgrade of infrastructure will be evaluated by analyzing inventory, bandwidth usage reports, network audits and up-time of equipment and services.				
Maintenance and upgrade of infrastructure	Add additional internet/network/electrical outlets	July 1,2012- June 30,2015	None	3500
Monitoring and Evaluation:				
Maintenance and upgrade of infrastructure will be evaluated by analyzing technology inventory, bandwidth usage reports, network audits and up-time of equipment and services.				
Increase/improve technology for teachers and students	Purchase and install new computers and/or laptops for teachers	July 1,2012- June 30,2015	None	10000
Monitoring and Evaluation:				
The increase/improvement of technology for teachers and students will be evaluated based on district technology inventory, the calculation of student to student ratio and teacher survey.				
Technology integration with curriculum and instruction	Encourage further effective use of the interactive whiteboards	July 1,2012- June 30,2015	Training of the use of interactive software included with the boards	0
Monitoring and Evaluation:				
Integration and implementation will be evaluated through lesson plans and the teacher evaluation process. Process will also be evaluated through teacher surveys.				
Technology integration with curriculum and instruction	Encourage further effective use of document cameras	July 1,2012- June 30,2015	Training on use of lumens software	0
Monitoring and Evaluation:				
Integration and implementation will be evaluated through lesson plans and the teacher evaluation process. Progress will also be evaluated through teacher surveys.				
Technology integration with curriculum and instruction	Replace interactive white boards in classrooms	July 1,2012- June 30,2015	Training on use of interactive white board and accompanied software	16000

Monitoring and Evaluation:				
Technology integration and implementation will be evaluated through lesson plans and the teacher evaluation process. Progress will also be evaluated through teacher surveys.				
Technology integration with curriculum and instruction	Replacing ceiling mounted LCD projectors in classrooms	July 1,2012- June 30,2015	Training on how to operate and adjust projector	2500
Monitoring and Evaluation:				
Integration and implementation will be evaluated through lesson plans and the teacher evaluation process. Progress will also be evaluated through teacher surveys.				
Technology integration with curriculum and instruction	Add additional document cameras	July 1,2012- June 30,2015	Training on how to operate camera and use of Ladybug software	1200
Monitoring and Evaluation:				
Integration and implementation will be evaluated through lesson plans and teacher evaluation process. Progress will also be evaluated through teacher surveys.				
Teacher integration with curriculum and instruction	Continue the use of Jedi and Apex	July 1,2012- June 30,2015	Training on reporting features and how to access use of software	0
Monitoring and Evaluation:				
Integration and implementation will be evaluated through lesson plans and the teacher evaluation process. Progress will also be evaluated through teacher survey.				
To maintain and enhance infrastructure and telecommunication services	Develop/implement strategies for securing funding from alternate sources to support infrastructure/ telecommunication services	July 1,2012- June 30,2015	None	0
Monitoring and Evaluation:				
These activities in support of the district's infrastructure and telecommunication services will be evaluated and considered to be successfully completed when assessments, documentation, and needed maintenance and purchases have been carried out. Data collected will include technical support requests, budget expenditures, and grants awarded.				
To maintain and enhance infrastructure and telecommunication services.	Provide adequate technology staffing to support infrastructure and telecommunication services	July 1,2012- June 30,2015	None	46776
Monitoring and Evaluation:				
These activities in support of the district's infrastructure and telecommunication services will be evaluated and considered to be successfully completed when assessments, documentation, and needed maintenance and purchases have been carried out. Data collected will include technical support requests, budget expenditures, and grants awarded.				
To maintain and enhance infrastructure and telecommunication services	Services are provided at the bus garage to facilitate information required by the state over the internet	July 1,2012- June 30,2015	Bus maintenance will be trained on how to use the internet	719
Monitoring and Evaluation:				
These activities in support of the district's infrastructure and telecommunication services will be evaluated and considered to be successfully completed when assessments, documentation, and needed maintenance and purchases have been carried out. Data collected will include technical support requests, budget expenditures, and grants awarded.				
To maintain and enhance infrastructure and telecommunication services	Services are provided to facilitate and enhance communication between staff, parents, students, and education stakeholders	July 1,2012- June 30,2015	None	4895
Monitoring and Evaluation:				

These activities in support of the district's infrastructure and telecommunication services will be evaluated and considered to be successfully completed when assessments, documentations, and needed maintenance and purchases have been carried out. Data collected will include technical support requests, budget expenditures, and grants awarded.				
To train staff in ways to use technology to support teaching and learning	Develop and offer training opportunities for teachers that would include, short workshops, resources, and books	July 1,2012- June 30,2015	None	0
Monitoring and Evaluation:				
These activities will be evaluated on the amount of data obtained from both new staff and continuing staff. Successful completion of these activities will be when the surveys are completed and data analyzed. Data collected will be what technology skills are evident, what areas need improvement, and what training opportunities are teachers and staff.				
To train staff in ways to use technology to support teaching and learning	Teachers will attend 6 hours of technology training per school calendar	July 1,2012- June 30,2015	District staff, Crowleys Ridge Workshops	0
Monitoring and Evaluation:				
These activities will be evaluated on the amount of data obtained from both new staff and continuing staff. Successful completion of these activities will be when the surveys are completed and data analyzed. Data collected will be what technology skills are evident, what areas need improvement, and what training opportunities are available for teachers and staff.				
To train staff in ways to use technology to support teaching and learning	Administer staff computer skill surveys to identify current staff development needs	July 1,2012- June 30,2015	None	0
Monitoring and Evaluation:				
These activities will be evaluated on the amount of data obtained from both new staff and continuing staff. Successful completion of these activities will be when the surveys are completed and data analyzed. Data collected will be what technology skills are evident, what areas need improvement, and what training opportunities are available for teachers and staff.				
To establish methods to inform staff and community members about technology in the district	Maintain the school website with regularly updated information on the use of technology in the schools	July 1,2012- June 30,2015	None	0
Monitoring and Evaluation:				
These activities will be evaluated on the number of activities done to promote how technology is used in the district. Successful completion of these activities will be determined by periodic surveys, updated to the schools website, and publications of promotional articles. Data collected will be the number of students using technology at home, number of webpages updates, and number of promotional articles about technology available and use in the district.				
To establish methods to inform staff and community members about technology in the district	Maintain the school website with regularly updated district information. (Act 1747, 1802, and any new acts)	July 1,2012- June 30,2015	None	0
Monitoring and Evaluation:				
These activities will be evaluated on the number of activities done to promote how technology is used in the district. Successful completion of these activities will be determined by periodic surveys, updated to the schools website, and publications of promotional articles. Data collected will be the number of students using technology at home, number of webpages updates, and number of promotional articles about technology available and use in the district.				
To review and revise the district's technology plan based on goal attainment	Review and revise the district's technology plan and goals and steps in our current action plan	July 1,2012- June 30,2015	None	0
Monitoring and Evaluation:				
These activities will be considered successfully completed when data is given to the technology committee. Data collected				

for the use in the plan review process will be taken from surveys of students, staff, parents, in the district. Technology purchases during the year will be used to update inventory databases.

To review and revise the technology plan based on goal attainment	Update inventories as needed and communicate all revisions to all stakeholders.Report inventories to technology committee	July 1,2012- June 30,2015	None	0
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Monitoring and Evaluation:

These activities will be considered successfully completed when data is given to the technology committee. Data collected for the use in the plan review process will be taken from surveys of students, staff, parents, in the district. Technology purchases during the year will be used to update inventory databases.

Policies and Procedures

Policies and procedures

Marked Tree School District has policies in place for equitable access for students with special needs, data and network security, and internet safety. A few key components of these policies include: employees and students are advised that they should expect no privacy in any aspect of their computer use, including email, and that under Arkansas law both email and computer use records maintained by the district are subject to disclosure under the Freedom of Information Act: passwords or security procedures are to be used as assigned, and confidentiality of student records are to be maintained at all times. Employees and students must not disable or bypass security procedures, compromise, attempt to compromise, or defeat the district's technology network security, alter data without authorization, or disclose passwords to other staff members or students; it is the policy of this school district to equip each computer with internet filtering software designed to prevent users from accessing material that is harmful to minors. The designated District Technology Administrator or designee may authorize the disabling of the filter to enable access by an adult for a bona fide research or other lawful purpose. The district participates in the Internet content filtering provided by Arkansas Department Of Education in conjunction with the Dept. of Informational Systems, as well as our own Barracuda filtering system managed by the technology coordinator, which protects minors from pornography and other material deemed inappropriate or harmful to minors.

The acceptable use policy contains information about statements on cyber ethics, copyright and intellectual property. School staff, parents, and students are kept updated on these policies by their inclusion in employee and student handbooks given to staff, students and parents at the beginning of each year and by posting them to the district's school web page. Copies of the acceptable use policies for staff and students are included at the end of this document.

Security audits of the network are conducted in accordance with the Arkansas Department of Education IT Security Policy. The district secures the network and safeguards the privacy of data through limited access to administrative computers and network passwords, rights and policies applied to all users through network operating system software. The district has also implemented a Windows Server Update Services (WSUS) for updating workstations and software, and networked anti-virus solution with centralized management.

Technology Infrastructure

Technology infrastructure

Marked Tree School District is housed on 2 campuses that are just 2 blocks apart. The elementary campus contains one building with one T-1 connection with a state provided CISCO router that supplies internet through 3 switches to all of the classrooms. The high school campus contains one main building, with two T-1 lines. One T-1 line with a state provided CISCO router, supplies internet through switches to all of the classrooms. The other T-1 line supplies internet to our Distance Learning Lab. The Distance Learning Lab uses Polygom Video Conferencing equipment. We have one Novell server. It houses our school web site, old groupwise emails, as well as staff and student home folders. We also have a separate WSUS server that updates our workstations and software, as well as our networked anti-virus solution with centralized management. When all workstations and labs are running, we noticed a slight internet performance level. Taking this into consideration and the upcoming state mandated testing, the district looked into other options. We decided the educational internet package offered through our local telecommunication vendor was the best solution. We applied and are now receiving 75mgs of extra bandwidth, using 50 mgs for the high school and 25 mgs for the elementary. We also have a load balancer and Barracuda filter for security.

The district uses a mix of computers desktops, laptops, and netbooks having Windows XP or Windows 7 as the operating system. As we are moving into the future with technology, we will purchase some Apple/Macintosh platforms. The laptops and netbooks are mostly used to perform internet research and to complete assignments using Microsoft Office. The desktop computers are usually purchased with a five year warranty while the laptops and netbooks have a three year warranty. The average age of the equipment is five years. The computer labs are replaced every 5 years. Additional computers are purchased each year to replace various computers as needed.

Software utilized by the district administration, faculty, and other support staff includes, but is not limited to, APSCN (Arkansas Public School Computer Network) by SunGard Pentamentation services for financial and student management systems, SchoolDude for maintainance and transportation service tracking and Gradekeeper. Other software used by faculty and students includes Microsoft Office, Micro Type Pro, Smartboard Notebook, Syncroneyes, Front page, CPS software, Academy of Reading, Kurzwell 3000, Jedi, Nero, Plato, Apex, Adobe CS4, Microsoft visual editor, and many more web resources provided to the district by ADE (Arkansas Department of Education).

The district employs a Technology Coordinator and Assistant Technology helper to manage the computer and network infrastructure as well as maintaining the district's website. Additional responsibilities include IT Security Officer, Disaster Recovery Plan Coordinator, Technology Plan Coordinator and ERate Coordinator, as well as APSCN administrator, Cognos Administrator, and SchoolDude Administrator. Training is received mostly through the annual Hot Springs Technology Conference and various technology workshops held at Crowley's Ridge Coop. We feel that the staff is sufficient for our district at this time.

The district qualifies as Priority 1 for ERate and files for local/long distance services, DSL for the bus barn, web hosting, and educational extra bandwidth. The district has a total of 18 phones lines and 5 fax lines. **E-rate has been valuable, as it has allowed us to have more available funds that we can use to purchase new equipment and to have the added phone lines and telephone equipment that we really needed on campus. ARRA funds were also helpful in purchasing new equipment.**

Marked Tree School District adheres to ADE(Arkansas Department of Education) IT Security Policy provided for Arkansas Public Schools and developed a disaster recovery plan using the Arkansas Continuity of Operations Program (ACOOOP) software.

Technology Plan Evaluation

Technology plan evaluation

Each year members of the Marked Tree School District Technology Committee meet to review progress of goals in the technology plan. The supporting activities and timelines are reviewed to determine if the district is on pace for meeting the goals and to decide if there are any adjustments needed. Members of the ASCIP planning committees and the technology planning committee meet to evaluate the effectiveness of the technology in the curriculum, to determine staff development activities, and to decide if any additions or changes may be necessary in order to promote higher test scores and greater student achievement. The needs assessment survey given to faculty and staff is another tool in evaluating the technology plan's effectiveness.

The first goal in the previous plan was met by providing all of the teachers a list of the technology skills expectations and implementing these skills at each grade level.

The second goal in the previous plan was met by insuring all teachers and students had access to technology. We maintained computers for teachers and students in the labs and in the classrooms and updated any equipment as needed. We purchased curriculum specific software and updated our networking software as well as antivirus software.

The third goal was met by offering our staff training opportunities in technology. We provided short workshops after school to insure the staff knew how to use new technology such as, smartboards, document cameras, Classroom performance systems, etc. as well as creating webpages and uploading their grades to the internet.

The fourth goal was met by maintaining our school website with updated information according to our state requirements. This is an ongoing goal due to new information needing updated.

The fifth goal was met by reviewing the plan and making sure all of the goals were attained. Some goals were agreed upon that they would need to be ongoing in our new plan also.

The sixth goal was met by providing adequate technology staffing to support our infrastructure and telecommunication services. We have secured funding from alternative sources to support our telecommunication services, webhosting services, and internet services. (Erate)

The seventh goal was met by documenting and enhancing how our technology was being used to support teaching and learning. Data was collected on sites outside of MT that demonstrated exemplary uses of technology in unit plans, lesson plans, and assessment tools.

?The Marked Tree School District has developed a comprehensive technology plan that supports the school improvement plan. The success of this technology plan will be evaluated annually by demonstrating the following:

- * The technology plan is in alignment with our school improvement goals.
 - * The technology plan makes the district eligible for state and federal funding.
 - * Input and contributions from the school and community stakeholders in the plan (teachers, support staff, administrators, parents, local businesses. school board members, etc.)
 - * The technology plan focuses on the integration of information technology into teaching and learning.
 - * The technology plan allows the school to stay current with emerging technologies and cycle out obsolete equipment.
 - * The district will continuously assess and revise the plan.
- Other periodic evaluation will take place on connectivity/infrastructure systems, hardware, integration and use of technology, professional development, and fiscal support of technology.

Monitoring and evaluation

Each component of the technology plan will be monitored and evaluated on an annual basis. This goal will be met by demonstrating the following:

- * The existing technologies and infrastructure will be monitored and evaluated in order to better prepare for new additions and expansions.
- * New and emerging technologies will be evaluated in order to select those that can be integrated into the network to improve network performance and to maximize educational potential..



*Evaluations of the 2012-2015 technology plan will be conducted at least once a year with the entire technology planning committee. Other periodic evaluations will take place between a few members of the technology and Acsip planning committees along with administration as additional needs arise. During those meetings connectivity/infrastructure, hardware, integration and use of technology, professional development and fiscal support of technology will be discussed.

* The district's technology coordinator will be responsible for documenting the evaluating process.

Estimated District Technology Plan Budget

2012-2013

Item	Quantity	Local	State	Federal	Sub Total
Item 1: Network Servers					
Switches/Hubs/Routers/DSU's	2	\$0.00	\$500.00	\$0.00	\$1000.00
Network Cables	10	\$0.00	\$10.00	\$0.00	\$100.00
Network Cards (desktop & laptop)	0	\$0.00	\$0.00	\$0.00	\$0.00
Firewall or Proxy (include software cost)	0	\$0.00	\$0.00	\$0.00	\$0.00
LAN wiring (Local Area Network)	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Server Software	0	\$0.00	\$0.00	\$0.00	\$0.00
Network File Servers	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Printers	0	\$0.00	\$0.00	\$0.00	\$0.00
Fiber	0	\$0.00	\$0.00	\$0.00	\$0.00
Wireless Access Points	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Maintenance	1	\$0.00	\$500.00	\$0.00	\$500.00
Server (number of servers connected to Internet)	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Storage	0	\$0.00	\$0.00	\$0.00	\$0.00
Email Server	0	\$0.00	\$0.00	\$0.00	\$0.00
DNS (Domain Name Services)	0	\$0.00	\$0.00	\$0.00	\$0.00
Web Hosting Services	1	\$4873.00	\$0.00	\$0.00	\$4873.00
Wireless WANS	0	\$0.00	\$0.00	\$0.00	\$0.00
Wireless LANS	0	\$0.00	\$0.00	\$0.00	\$0.00
WAN (Wide Area Network)	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	14				\$6,473.00
Item 2: Network Security					
Electronics Rack	0	\$0.00	\$0.00	\$0.00	\$0.00
UPS	0	\$0.00	\$0.00	\$0.00	\$0.00
Locked Cabinet	0	\$0.00	\$0.00	\$0.00	\$0.00

Locked Space	0	\$0.00	\$0.00	\$0.00	\$0.00
Fire Alarm	2	\$495.00	\$0.00	\$0.00	\$990.00
Internet Filtering	0	\$0.00	\$0.00	\$0.00	\$0.00
Anti-Virus	1	\$1146.00	\$0.00	\$0.00	\$1146.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	3				\$2,136.00
Item 3: Computer Hardware/Software					
Computers (total number of computers connected to Internet for the District)	15	\$0.00	\$850.00	\$0.00	\$12750.00
Laptops	0	\$0.00	\$0.00	\$0.00	\$0.00
Hand Held	0	\$0.00	\$0.00	\$0.00	\$0.00
Printers	0	\$0.00	\$0.00	\$0.00	\$0.00
Digital Camera	0	\$0.00	\$0.00	\$0.00	\$0.00
Interactive WhiteBoards	2	\$0.00	\$2000.00	\$0.00	\$4000.00
Scanners	0	\$0.00	\$0.00	\$0.00	\$0.00
MP3 Players	0	\$0.00	\$0.00	\$0.00	\$0.00
Educational Software (both instructional and non-instructional; i.e. Accelerated Reader/Math)	1	\$0.00	\$0.00	\$5000.00	\$5000.00
Wireless Access Card Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance & Upgrades	0	\$0.00	\$0.00	\$0.00	\$0.00
Visual Presenters (i.e document camera)	0	\$0.00	\$0.00	\$0.00	\$0.00
LCD Projectors	0	\$0.00	\$0.00	\$0.00	\$0.00
Ipads	30	\$0.00	\$667.00	\$0.00	\$20010.00
SubTotal	48				\$41,760.00
Item 4: Telecommunication Services					
Telephone Equipment (i.e. PBX, Key systems, VOIP, including local and long distance Centrex/Plexar)	1	\$738.00	\$0.00	\$0.00	\$738.00
Distance Learning Services (video equipment)	0	\$0.00	\$0.00	\$0.00	\$0.00
Cellular Services	0	\$0.00	\$0.00	\$0.00	\$0.00



ISDN, DSL line, Leased line	1	\$720.00	\$0.00	\$0.00	\$720.00
911 Services	18	\$13.00	\$0.00	\$0.00	\$234.00
Paging Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Satellite	0	\$0.00	\$0.00	\$0.00	\$0.00
Data/Voice drops	0	\$0.00	\$0.00	\$0.00	\$0.00
Basic Phone Services	18	\$29.00	\$0.00	\$0.00	\$522.00
Data Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Fax Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Services/extra bandwidth/filtering	1	\$21500.00	\$0.00	\$0.00	\$21500.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	39				\$23,714.00

Item 5: Professional Development

Training (online professional development courses i.e. IDEALS site)	0	\$0.00	\$0.00	\$0.00	\$0.00
Staff Support (including materials, stipends, substitute, pay, mileage, conference expenses, salary and fringe benefits of professional development coordinator)	1	\$0.00	\$5000.00	\$0.00	\$5000.00
Professional Development Contracts	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	1				\$5,000.00

Item 6: Services

Tech Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Retrofitting (i.e....electrical expansion, electrical repairs, electrical outlets, breaker box, transformers)	1	\$3500.00	\$0.00	\$0.00	\$3500.00
ISP Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Computer Vendor Tech Support	0	\$0.00	\$0.00	\$0.00	\$0.00
Software Vendor Tech Support	0	\$0.00	\$0.00	\$0.00	\$0.00
Printers, Copies, Fax	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00

SubTotal	1				\$3,500.00
Item 7: Technical Support					
Staffing (including salaries and fringe benefits of technology coordinator, technician, etc..)	1	\$23388.00	\$23388.00	\$0.00	\$46776.00
Contractual (including contracts to provide technical services not available within the district)	0	\$0.00	\$0.00	\$0.00	\$0.00
Technology assistant	1	\$8789.00	\$8789.00	\$0.00	\$17578.00
SubTotal	2				\$64,354.00
Item 8: Basic Maintenance					
LAN	0	\$0.00	\$0.00	\$0.00	\$0.00
WAN	0	\$0.00	\$0.00	\$0.00	\$0.00
File Servers	0	\$0.00	\$0.00	\$0.00	\$0.00
PC & Other workstations	0	\$0.00	\$0.00	\$0.00	\$0.00
Distance Learning (CODEC)	1	\$1000.00	\$0.00	\$0.00	\$1000.00
Phone Systems	1	\$1356.00	\$0.00	\$0.00	\$1356.00
Installation/Shipping (for E-Rate eligible for equipment)	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	2				\$2,356.00
Item 9: Supplies, Materials and Other Expenditure					
Credit recovery/curriculum instruction web services-	1	\$0.00	\$10000.00	\$0.00	\$10000.00
Library scanner software-	1	\$0.00	\$900.00	\$0.00	\$900.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00



-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	2				\$10,900.00
Grand Total	112				\$160,193.00

Estimated District Technology Plan Budget

2013-2014

Item	Quantity	Local	State	Federal	Sub Total
Item 1: Network Servers					
Switches/Hubs/Routers/DSU's	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Cables	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Cards (desktop & laptop)	0	\$0.00	\$0.00	\$0.00	\$0.00
Firewall or Proxy (include software cost)	0	\$0.00	\$0.00	\$0.00	\$0.00
LAN wiring (Local Area Network)	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Server Software	0	\$0.00	\$0.00	\$0.00	\$0.00
Network File Servers	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Printers	0	\$0.00	\$0.00	\$0.00	\$0.00
Fiber	0	\$0.00	\$0.00	\$0.00	\$0.00
Wireless Access Points	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Maintenance	1	\$0.00	\$500.00	\$0.00	\$500.00
Server (number of servers connected to Internet)	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Storage	0	\$0.00	\$0.00	\$0.00	\$0.00
Email Server	0	\$0.00	\$0.00	\$0.00	\$0.00
DNS (Domain Name Services)	0	\$0.00	\$0.00	\$0.00	\$0.00
Web Hosting Services	1	\$4873.00	\$0.00	\$0.00	\$4873.00
Wireless WANS	0	\$0.00	\$0.00	\$0.00	\$0.00
Wireless LANS	0	\$0.00	\$0.00	\$0.00	\$0.00
WAN (Wide Area Network)	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	2				\$5,373.00
Item 2: Network Security					
Electronics Rack	0	\$0.00	\$0.00	\$0.00	\$0.00
UPS	0	\$0.00	\$0.00	\$0.00	\$0.00
Locked Cabinet	0	\$0.00	\$0.00	\$0.00	\$0.00

Locked Space	0	\$0.00	\$0.00	\$0.00	\$0.00
Fire Alarm	2	\$495.00	\$0.00	\$0.00	\$990.00
Internet Filtering	0	\$0.00	\$0.00	\$0.00	\$0.00
Anti-Virus	1	\$1146.00	\$0.00	\$0.00	\$1146.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	3				\$2,136.00
Item 3: Computer Hardware/Software					
Computers (total number of computers connected to Internet for the District)	20	\$0.00	\$919.00	\$0.00	\$18380.00
Laptops	30	\$0.00	\$1000.00	\$0.00	\$30000.00
Hand Held	0	\$0.00	\$0.00	\$0.00	\$0.00
Printers	0	\$0.00	\$0.00	\$0.00	\$0.00
Digital Camera	0	\$0.00	\$0.00	\$0.00	\$0.00
Interactive WhiteBoards	0	\$0.00	\$0.00	\$0.00	\$0.00
Scanners	0	\$0.00	\$0.00	\$0.00	\$0.00
MP3 Players	0	\$0.00	\$0.00	\$0.00	\$0.00
Educational Software (both instructional and non-instructional; i.e. Accelerated Reader/Math)	0	\$0.00	\$0.00	\$0.00	\$0.00
Wireless Access Card Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance & Upgrades	0	\$0.00	\$0.00	\$0.00	\$0.00
Visual Presenters (i.e document camera)	0	\$0.00	\$0.00	\$0.00	\$0.00
LCD Projectors	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	50				\$48,380.00
Item 4: Telecommunication Services					
Telephone Equipment (i.e. PBX, Key systems, VOIP, including local and long distance Centrex/Plexar)	1	\$738.00	\$0.00	\$0.00	\$738.00
Distance Learning Services (video equipment)	0	\$0.00	\$0.00	\$0.00	\$0.00
Cellular Services	0	\$0.00	\$0.00	\$0.00	\$0.00

ISDN, DSL line, Leased line	1	\$720.00	\$0.00	\$0.00	\$720.00
911 Services	18	\$13.00	\$0.00	\$0.00	\$234.00
Paging Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Satellite	0	\$0.00	\$0.00	\$0.00	\$0.00
Data/Voice drops	0	\$0.00	\$0.00	\$0.00	\$0.00
Basic Phone Services	18	\$29.00	\$0.00	\$0.00	\$522.00
Data Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Fax Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Services/extra bandwidth/filtering	1	\$21500.00	\$0.00	\$0.00	\$21500.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	39				\$23,714.00
Item 5: Professional Development					
Training (online professional development courses i.e. IDEALS site)	0	\$0.00	\$0.00	\$0.00	\$0.00
Staff Support (including materials, stipends, substitute, pay, mileage, conference expenses, salary and fringe benefits of professional development coordinator)	1	\$0.00	\$5000.00	\$0.00	\$5000.00
Professional Development Contracts	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	1				\$5,000.00
Item 6: Services					
Tech Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Retrofitting (i.e....electrical expansion, electrical repairs, electrical outlets, breaker box, transformers)	0	\$0.00	\$0.00	\$0.00	\$0.00
ISP Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Computer Vendor Tech Support	0	\$0.00	\$0.00	\$0.00	\$0.00
Software Vendor Tech Support	0	\$0.00	\$0.00	\$0.00	\$0.00
Printers, Copies, Fax	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00

SubTotal	0				\$0.00
Item 7: Technical Support					
Staffing (including salaries and fringe benefits of technology coordinator, technician, etc..)	1	\$23388.00	\$23388.00	\$0.00	\$46776.00
Contractual (including contracts to provide technical services not available within the district)	0	\$0.00	\$0.00	\$0.00	\$0.00
Technology assistant	1	\$8789.00	\$8789.00	\$0.00	\$17578.00
SubTotal	2				\$64,354.00
Item 8: Basic Maintenance					
LAN	0	\$0.00	\$0.00	\$0.00	\$0.00
WAN	0	\$0.00	\$0.00	\$0.00	\$0.00
File Servers	0	\$0.00	\$0.00	\$0.00	\$0.00
PC & Other workstations	0	\$0.00	\$0.00	\$0.00	\$0.00
Distance Learning (CODEC)	1	\$1000.00	\$0.00	\$0.00	\$1000.00
Phone Systems	1	\$1356.00	\$0.00	\$0.00	\$1356.00
Installation/Shipping (for E-Rate eligible for equipment)	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	2				\$2,356.00
Item 9: Supplies, Materials and Other Expenditure					
Library Scanner Software	1	\$0.00	\$900.00	\$0.00	\$900.00
Credit recovery/curriculum instruction web services-	1	\$0.00	\$10000.00	\$0.00	\$10000.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00



-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	2				\$10,900.00
Grand Total	101				\$162,213.00

Estimated District Technology Plan Budget

2014-2015

Item	Quantity	Local	State	Federal	Sub Total
Item 1: Network Servers					
Switches/Hubs/Routers/DSU's	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Cables	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Cards (desktop & laptop)	0	\$0.00	\$0.00	\$0.00	\$0.00
Firewall or Proxy (include software cost)	0	\$0.00	\$0.00	\$0.00	\$0.00
LAN wiring (Local Area Network)	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Server Software	0	\$0.00	\$0.00	\$0.00	\$0.00
Network File Servers	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Printers	0	\$0.00	\$0.00	\$0.00	\$0.00
Fiber	0	\$0.00	\$0.00	\$0.00	\$0.00
Wireless Access Points	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Maintenance	1	\$0.00	\$500.00	\$0.00	\$500.00
Server (number of servers connected to Internet)	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Storage	0	\$0.00	\$0.00	\$0.00	\$0.00
Email Server	0	\$0.00	\$0.00	\$0.00	\$0.00
DNS (Domain Name Services)	0	\$0.00	\$0.00	\$0.00	\$0.00
Web Hosting Services	1	\$4873.00	\$0.00	\$0.00	\$4873.00
Wireless WANS	0	\$0.00	\$0.00	\$0.00	\$0.00
Wireless LANS	0	\$0.00	\$0.00	\$0.00	\$0.00
WAN (Wide Area Network)	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	2				\$5,373.00
Item 2: Network Security					
Electronics Rack	0	\$0.00	\$0.00	\$0.00	\$0.00
UPS	0	\$0.00	\$0.00	\$0.00	\$0.00
Locked Cabinet	0	\$0.00	\$0.00	\$0.00	\$0.00

Locked Space	0	\$0.00	\$0.00	\$0.00	\$0.00
Fire Alarm	2	\$495.00	\$0.00	\$0.00	\$990.00
Internet Filtering	0	\$0.00	\$0.00	\$0.00	\$0.00
Anti-Virus	1	\$1146.00	\$0.00	\$0.00	\$1146.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	3				\$2,136.00
Item 3: Computer Hardware/Software					
Computers (total number of computers connected to Internet for the District)	20	\$0.00	\$919.00	\$0.00	\$18380.00
Laptops	0	\$0.00	\$0.00	\$0.00	\$0.00
Hand Held	0	\$0.00	\$0.00	\$0.00	\$0.00
Printers	0	\$0.00	\$0.00	\$0.00	\$0.00
Digital Camera	0	\$0.00	\$0.00	\$0.00	\$0.00
Interactive WhiteBoards	6	\$0.00	\$2000.00	\$0.00	\$12000.00
Scanners	0	\$0.00	\$0.00	\$0.00	\$0.00
MP3 Players	0	\$0.00	\$0.00	\$0.00	\$0.00
Educational Software (both instructional and non-instructional; i.e. Accelerated Reader/Math)	1	\$0.00	\$5000.00	\$0.00	\$5000.00
Wireless Access Card Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance & Upgrades	0	\$0.00	\$0.00	\$0.00	\$0.00
Visual Presenters (i.e document camera)	3	\$0.00	\$400.00	\$0.00	\$1200.00
LCD Projectors	3	\$0.00	\$800.00	\$0.00	\$2400.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	33				\$38,980.00
Item 4: Telecommunication Services					
Telephone Equipment (i.e. PBX, Key systems, VOIP, including local and long distance Centrex/Plexar)	1	\$738.00	\$0.00	\$0.00	\$738.00
Distance Learning Services (video equipment)	0	\$0.00	\$0.00	\$0.00	\$0.00
Cellular Services	0	\$0.00	\$0.00	\$0.00	\$0.00



ISDN, DSL line, Leased line	1	\$720.00	\$0.00	\$0.00	\$720.00
911 Services	18	\$13.00	\$0.00	\$0.00	\$234.00
Paging Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Satellite	0	\$0.00	\$0.00	\$0.00	\$0.00
Data/Voice drops	0	\$0.00	\$0.00	\$0.00	\$0.00
Basic Phone Services	18	\$29.00	\$0.00	\$0.00	\$522.00
Data Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Fax Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Services/extra bandwidth/filtering	1	\$21500.00	\$0.00	\$0.00	\$21500.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	39				\$23,714.00
Item 5: Professional Development					
Training (online professional development courses i.e. IDEALS site)	0	\$0.00	\$0.00	\$0.00	\$0.00
Staff Support (including materials, stipends, substitute, pay, mileage, conference expenses, salary and fringe benefits of professional development coordinator)	1	\$0.00	\$5000.00	\$0.00	\$5000.00
Professional Development Contracts	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	1				\$5,000.00
Item 6: Services					
Tech Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Retrofitting (i.e....electrical expansion, electrical repairs, electrical outlets, breaker box, transformers)	0	\$0.00	\$0.00	\$0.00	\$0.00
ISP Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Computer Vendor Tech Support	0	\$0.00	\$0.00	\$0.00	\$0.00
Software Vendor Tech Support	0	\$0.00	\$0.00	\$0.00	\$0.00
Printers, Copies, Fax	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00

SubTotal	0				\$0.00
Item 7: Technical Support					
Staffing (including salaries and fringe benefits of technology coordinator, technician, etc..)	1	\$23388.00	\$23388.00	\$0.00	\$46776.00
Contractual (including contracts to provide technical services not available within the district)	0	\$0.00	\$0.00	\$0.00	\$0.00
Technology Assistant	1	\$8789.00	\$8789.00	\$0.00	\$17578.00
SubTotal	2				\$64,354.00
Item 8: Basic Maintenance					
LAN	0	\$0.00	\$0.00	\$0.00	\$0.00
WAN	0	\$0.00	\$0.00	\$0.00	\$0.00
File Servers	0	\$0.00	\$0.00	\$0.00	\$0.00
PC & Other workstations	0	\$0.00	\$0.00	\$0.00	\$0.00
Distance Learning (CODEC)	1	\$1000.00	\$0.00	\$0.00	\$1000.00
Phone Systems	1	\$1356.00	\$0.00	\$0.00	\$1356.00
Installation/Shipping (for E-Rate eligible for equipment)	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	2				\$2,356.00
Item 9: Supplies, Materials and Other Expenditure					
-Credit recovery	1	\$0.00	\$10000.00	\$0.00	\$10000.00
-Alexandria Scanner software for Library	1	\$0.00	\$938.00	\$0.00	\$938.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00

-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	2				\$10,938.00
Grand Total	84				\$152,851.00

TECHNOLOGY PLAN

STATEMENT OF ASSURANCES

School District MARKED TREE SCHOOL DISTRICT

The LEA, in accordance with the Arkansas Department of Education policies and procedures, by submitting this local technology plan, hereby assures that:

1. The LEA is an equal opportunity employer and shall perform to all affirmative action and other applicable requirements; accordingly, the applicant does not discriminate nor permit discrimination in its operations or employment practices against any person or group of persons on the grounds of race, color, religion, national origin, handicap or sex in any manner prohibited by law. Further, the applicant agrees to comply with the Civil Rights Acts of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Americans with Disabilities Act.
2. The LEA agrees that the Arkansas Department of Education, or any of its duly authorized representatives, at any time during the terms of this technology plan, shall have access to, and the right to audit examine any pertinent books, documents, papers, and records of grantee related to this plan.
3. The LEA certifies that they have not been barred from contracting or otherwise doing business with the State or Federal Governments.
4. This plan, and all matters or issues collateral to it, shall be governed by, and construed in accordance with, the laws of the State of Arkansas.
5. **This plan has been reviewed and approved by the District Technology Committee, the District Superintendent, and the approved by the School Board.**

Signature of School Board President	Date
Signature of Superintendent	Date
Chairperson, District Technology Committee	Date

District Technology Coordinator/Contact:

Name:	Telephone #:
Title:	
Email:	Fax:

School District Acceptable Use Policy

Student Acceptable Use Guidelines and Permission Form for Network, Internet, and Personal Electronic Devices

Parents, please carefully read this complete document, review its contents with your son/daughter, and sign the Student User Agreement and Parent/Guardian Permission section at the end of this document. This signed agreement is kept on file at the school and is valid only for the school year in which it was signed. In order to rescind the agreement, the student's parent or guardian [or the student who is at least 18 years old] must provide the director of schools with a written request. Any questions or concerns about this permission form or any aspect of the computer network should be referred to the school's Principal.

Network storage areas may be treated like school lockers. Administrators and/or staff may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should, therefore, not expect that files stored on school servers will always be private.

Introduction

We are pleased to offer students of the Marked Tree School District access to the school's computer network resources and the Internet. In making decisions regarding student access to the Internet, the Marked Tree School District considers its own stated educational mission, goals, and objectives. Electronic information research skills are now considered to be necessary educational skills. Access to the Internet enables students to explore thousands of libraries, databases, and other resources. The faculty of your child's school has received professional development training on how to blend thoughtful use of the Internet throughout the curriculum as well as how to provide guidance and instruction to students in its proper use. Therefore, all students in Marked Tree School District will be instructed in how to use the Internet safely and appropriately. As much as possible, access from school to Internet resources will be structured in ways which point students to those sites that have been evaluated prior to use. While it is our intent to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. We believe that the benefits to students from access to the Internet, in the form of informational resources and opportunities for collaboration, exceed any disadvantages. To use these resources, all students must sign and return the attached form and must obtain parental permission.

Purpose

The school's goal is to keep students safe and focused on learning while allowing students the benefit of everything technology has to offer. If a parent wants their student to have access to the internet or other technologies while at school, the parent or guardian will have to complete the Student and Guardian Permission Form.

Each student who plans to participate in using any of the schools internet connected technologies will have to complete a session on Internet Safety. The school prohibits during school hours the use of any technology or internet usage that does not directly contribute to the learning goals set forth by the school.

Personal electronic devices should not be used by students during school hours. Personal electronic devices should not be used to violate the privacy of any other individual on the school campus. The school cannot be responsible for student's electronic devices or the use of the device on school property or damages or purchases that may occur.

Definitions:

Internet Safety

The safety of our students is of utmost importance. Educating the students about the proper and safe use of the Internet is a priority. An Internet Safety curriculum is taught by the technology coaches and/or guidance counselors at each school. Rules and guidelines for safe Internet use are posted near all computers where students have Internet access. Teachers are trained in using these rules and guidelines and are required to review them with their students at the beginning of the school year.

Email, chat rooms, and other forms of direct electronic communications are prohibited unless temporarily allowed by a teacher or administrator in a controlled situation.

General Internet Use

Internet access is provided for students to conduct research, complete assignments, and

communicate with others. Access to Internet services is given to students who agree to act in a considerate and responsible manner. Access is a privilege – not a right. As such, general school rules for behavior apply, and users must honor the agreement they have signed on the Student User Agreement section of this document.

Any violations of this Acceptable Use Policy may result in a loss of access as well as other possible disciplinary and/or legal actions. Based on the acceptable use guidelines stated in this document, the system administrators will deem what is inappropriate and their decision is final.

The following uses of school-provided Internet access are considered violations of the policy:

Level 1 offenses include but are not limited to:

1. Sending, displaying or accessing obscene, pornographic, and/or sexually explicit material on any school computer offensive messages or pictures
2. Harassing, insulting, defaming, or attacking others
3. Damaging or modifying computers, computer systems, or computer networks
4. Transmitting any material in violation of any state or federal law
5. Using another person's password or identifier without permission
6. Sending electronic information from accounts that do not belong to you without the owner's authorization
7. Deleting, copying, modifying, or forging another's files or data
8. Moving, deleting, or altering any applications or files that belong to the system, school, or other users
9. Accessing unauthorized or inappropriate areas on the school's network
10. Using the network for commercial purposes, financial gain, or fraud
11. Using a proxy site designed to bypass school blocking filters
12. Hacking or attempting unauthorized access of any school computer or files
13. Attaching a computer or other device that is not the property of Marked Tree School District

Schools to the network without first receiving approval

from a technology administrator

14. Installing any software on any computer without permission from a technology administrator

Level 2 offenses include but are not limited to:

15. Accessing the network at any school in the Marked Tree School District

16. system without a signed Internet Use Agreement

17. Using obscene language

18. Giving personal information, such as complete name, phone number, address or identifiable photo, without permission from the supervising teacher

19. Knowingly violating copyright laws

20. Misusing resources such as network storage space and printers

21. Accessing personal email accounts without specific permission from the supervising teacher

22. Downloading non-educational, entertainment files without permission

Cell phones and Personal Electronic Devices

A “personal communication device” is any device that emits an audible signal, vibrates, displays a message or otherwise summons or delivers a communication to the possessor.

During the school day, students shall not use personal communication devices, such as cell phones, MP3 players, PDAs, iPods or pagers, while on school property during school hours.

For after school activities, the use of these devices shall be at the discretion of the activity sponsor. Students that are observed to be using any personal electronic device will have it confiscated. All confiscated devices will be turned in to the principal or assistant principal. Confiscated devices will be kept in the office until picked up by a parent or guardian. Any additional consequences for offenders are listed in each school's handbook.

The principal or principal designee may grant a student permission to use a personal communication device at the principal's or principal designee's discretion.

The school system does not assume responsibility for any of these devices that may be lost, damaged, stolen, or confiscated.

Marked Tree School District

User Agreement and Parent Permission Form for Network, Internet, Cell Phone, and Personal Electronic Devices

The Acceptable Use Policy for Marked Tree School District Schools is approved by the Marked Tree School District Board of Education. The policy and records of violations are reviewed by technology staff and administrators periodically during the school year and annually each June.

The Marked Tree School District makes no warranties of any kind, neither expressed nor implied, for the Internet access it is providing. The district will **not** be responsible for:

- loss of data resulting from delays or interruptions in service
- the accuracy, nature, or quality of information stored on storage devices
- the accuracy, nature, or quality of information gathered through school-provided Internet access
- unauthorized financial obligations resulting from district-provided access to the Internet.

SECTION I: Student User Agreement

As a **user** of the Marked Tree School District School System's computer network and Internet connectivity, I hereby agree to comply with the statements and expectations outlined

in this document and to honor all relevant laws and restrictions.

Student's

signature

Date

signed

SECTION II: Parent/Guardian Permission

I understand that individuals and families may be held liable for violations. I understand that some materials on the Internet may be objectionable and that, even though the Marked Tree School District uses a filtering system to block as many of these sites as possible, no filtering system is capable of blocking 100% of the inappropriate material available on the Internet. I hereby give permission for my child to use the Internet and programs provided by the school system for educational purposes.

Parent/Guardian's

signature

Date

signed

Acceptable Use Policy:

School District

The Marked Tree School District provides technology to support teaching, enhance learning, and improve productivity. This policy is intended to delineate the roles and responsibilities of all technology users in the District. All Marked Tree School District employees are required to comply with provisions herein.

The use of Marked Tree School District technology is a privilege, not a right. Staff must supervise students' use of technology at all times. Staff is responsible for their conduct when using Marked Tree School District technology.

Definitions

As defined in this policy, the term technology includes, but is not limited to: all computers; printers, digital cameras, document cameras, interactive white boards, projectors, scanners, peripheral equipment; networks; Internet resources, including production of Web content, all forms of Web-based synchronous and asynchronous communication including electronic mail, and file transfer protocol; multimedia, video, laser, cable television, telephone, and fax equipment; language lab equipment; all software and files, including all user files generated from the use of the resources listed herein; as well as the supplies used to maintain technology.

The term "staff" includes teachers, paraprofessionals, administrators, permanent substitutes and any adult responsible for supervising students. The term "user" includes staff members and anyone who makes use of Marked Tree School District's technology. Substitutes hired on a per diem basis are not eligible for Internet use privileges.

Access Statement

All users must sign and return an Acceptable Use Policy Statement before being allowed to use any of the Marked Tree School District's technology. The Acceptable Use Statement will stay in effect as long as the staff member is employed in the Marked Tree School District.

Users are not allowed to use Marked Tree School District's technology if a signed Acceptable Use Policy Statement has not been submitted to their school. Users may not login under a generic or shared password.

Acceptable Uses

In the Instructional Setting:

1. Classroom assignments
2. Comply with fair-use laws and copyright regulations while accessing the

internet

3. Understand, recognize, and respect the intellectual property of others
4. Career development activities
5. School Sponsored email
6. Approved use of 21st Century Tools including, but not limited to, podcasting, private class chat room experiences, private class to class video-conferencing, private class blogging, and private class wikis
7. Educational research
8. Comply with fair-use laws and copyright regulations while accessing the Internet
9. Understand, recognize, and respect the intellectual property of others

Unacceptable Uses

1.Students may not bypass or attempt to bypass the Marked Tree School District filtering software

2.Do not swear, use vulgarities, or any other inappropriate language in any messages or web pages. Be advised that doing so in school-sponsored email will result in your email being automatically redirected from the intended recipient to the Director of Technology for review. Disciplinary action, as outlined in this policy, may be forthcoming.

3.Users are prohibited from accessing any site on the Internet that is not consistent with the educational objectives of the Division, to include, but not be limited to, social networking sites.

4.Participating in “cyber bullying” such as personal attacks and/or threats on/against anyone including being impolite

5.Using the network/Internet for any illegal activity, including violation of copyright or other contracts or transmitting any material in violation of any federal, state or local law

6.Sending, receiving, viewing, or downloading illegal material via the Marked Tree School District computer system

7. Unauthorized downloading or installing of software to any Marked Tree School District electronic devices or any electronic device, such as an mp3 player, brought on to the school grounds
8. Using the computer system for private financial or commercial gain
9. Wastefully using resources, such as bandwidth, file space, paper, and ink/toner
10. Gaining unauthorized access to resources or entities
11. Using the computer system for commercial or private advertising
12. Submitting, posting, publishing or displaying any obscene, profane, threatening, illegal, or other inappropriate material
13. Using the computer system while access privileges are suspended or revoked
14. Vandalizing the computer system, including, but not limited to, modifying or destroying any other peripheral equipment, or destroying data by creating or spreading viruses and/or by any other means
15. Forging, intercepting, or interfering with electronic mail messages, except as otherwise provided in this policy
16. Accessing or attempting to access instant messages, non-educational chat rooms, forums that are not school-related, private e-mail, message boards, blogs or wikis that are not school-related, or host personal web pages at any time on the Division LAN or WAN. Exceptions to this shall only include school-approved, teacher-supervised, filtered, archived Internet communication, which occurs during the instructional day.
17. Failing to respect the Marked Tree School District computer system's resource limits
18. Using the computer system to disrupt others
19. Reading, modifying or deleting data owned by others, except as otherwise provided in this policy
20. Use of the computer system concurrent with a violation of the code of conduct or violation of any rule or regulation of the school or school system.
21. Users shall not bypass or attempt to bypass the Marked Tree School District's security measures through means such as, but not limited to, online proxies, bootable media, IP spoofing, etc.

22. Users shall not intentionally damage the system, damage information belonging to others, misuse system resources, or allow others to misuse system resources.

23. Users shall not alter or vandalize computers, networks, printers, or other associated equipment and system resources. Alteration or vandalism includes, but not limited to, removal of parts, intentional destruction of equipment, attempting to degrade or disrupt system performance, or attempting to make system resources unusable.

24. Users shall not relocate or remove technology equipment (hardware or software from its location without permission from the Marked Tree School District Technology Department.

25. Users shall not use system resources to distribute or provide personal information or addresses that others may use inappropriately.

26. Users should be aware that electronic mail (e-mail) and all other files stored on Marked Tree School District's network are the property of Marked Tree School District.

27. Users should not send any messages or create any files that they would not want to be made public. Space restrictions will be implemented according to Marked Tree School District guidelines.

28. Users shall maintain a strong password on Marked Tree School District computers, email system, and any other network logins at all times.

Violations Consequences

1st Offense: Warning and documentation in personnel file

2nd Offense: Disciplinary action and formal improvement plan

3rd Offense: Possible suspension and/or recommendation for non-renewal or termination

Policy Statements

The use of the Marked Tree School District computer system is a privilege, not a right, and the Acceptable Use Policy is designed to establish clear guidelines for adult stakeholders who have access to the Public School computer system.

Be polite and use proper Network etiquette (the acceptable behavior the Internet community expects its citizens to follow)

Use appropriate language

Respect both your own privacy and the privacy of others by not giving out personal information

Respect the rights of others by not wasting network resources

Report threatening or harassing remarks or materials to administration

Permission Forms

All users (staff members, substitute teachers, guests, and students and their parents) must sign an Acceptable Use Agreement to be eligible to work on any equipment connected to the network. This agreement must be renewed on an annual basis.

Acceptable Use Purpose

Internet Access

1. Staff has access to Internet World Wide Web information resources through their classroom, media center, and/or computer lab on any equipment connected to the network. All Internet usage is monitored, and users should expect that their use may be reviewed at any time by the principal or superintendent.

2. Staff will be issued an e-mail account for business use.

1. Teachers and support staff will create a classroom website in accordance with Marked Tree School District guidelines. Material placed on a web page must relate to the school,



classroom, or program.

Confidential Information

Look at IT security for clarification

Responsibility

Users are responsible for their individual accounts and should take all reasonable precautions to prevent others from being able to use their account. Under no conditions should users provide their passwords to anyone else.

Copyright

COVERED IN AN ABOVE SECTION

Benefits of Education

We are in the 21st Century; our students must learn to utilize the tools and skills necessary to compete in a global economy. Students of today must think critically about global issues, work collaboratively on projects, and understand the significance of intellectual property, fair-use laws, and copyright regulations as they research the world in which they live. The Marked Tree School District computer system, coupled with Internet access, empowers our students to construct authentic meaning from classroom lessons.

Enforcing Acceptable Use Policies

Privacy Policies

Users should not expect privacy in the contents of their personal files on the Marked Tree School District's network; they must realize that any information stored electronically on school-owned equipment is subject to Arkansas' Freedom of Information Act. The situation is similar to the rights staff and students have in regard to their lockers, desks, or other storage systems. The Marked Tree School District reserves the right to monitor, inspect, copy, review and store at any time and without prior notice, any and all usage of the computer network and/or internet usage. b. Parents of students have the right at any time to request a review of the contents of their children's electronic files or a conference with the teacher regarding electronic projects and/or research.

Liability Disclaimer

The Marked Tree School District makes no guarantees that the functions of the services provided by or through the network will be error-free or without defect. The Marked Tree School District will not be responsible for any damage the user may suffer, including but not limited to, loss of data or interruptions of service. The Marked Tree School District is not responsible for the accuracy or quality of the information obtained through or stored on the network. The Marked Tree School District will not be responsible for financial obligations arising through the unauthorized use of the network. When using the network, one may sense they can more easily break a rule and not be caught. This perception is not accurate. Whenever users access the network or use technology equipment, they leave "electronic footprints." Thus, the odds of getting caught in violations are really about the same as in the real world or in any other actions or situations.

FCC Order FCC-11-125A1 CIPA Order(8/11/11) Effective date of July 1, 2012 : "Schools will have to update their Internet Acceptable Use Policy to state that they are"educating minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber bullying awareness and response."Please note this order designates a "Minor" as anyone under the age of 17.FCC Order FCC-11-125A1 CIPA Order

Signature Forms

Staff Agreement



The acceptable and unacceptable uses of the Marked Tree School District's equipment, network and the Internet access are described in this "Acceptable Use Agreement" for the Marked Tree School District. By signing this agreement, I acknowledge that I have read, understand and agree to abide by the provisions of the attached Student Acceptable Use Policy. I realize that all the rules of conduct described in this Marked Tree School District's AUP, policies, procedures, and handbooks apply when I am using the District's network.

Staff Name: _____ **Email:** _____ (Print)

Staff Signature: _____ **Date:** _____



Program Years 2012,2013,2014

Department of Information Systems

E-Rate Letter of Agency

The Participant, (Cooperative/District/School/Library Name) MARKED TREE SCHOOL DISTRICT authorizes the Department of Information Systems (DIS), State of Arkansas, to act as a consortium lead on its behalf in matters related specifically to any State and Federal discount programs for the purpose of securing E-rate discounts.

The Participant authorizes DIS to engage on its behalf in the procurement process, in the submission of FCC Form 470, FCC Form 471, and other E-rate forms, and in the overall administration of these programs solely for the purpose of facilitating application for those discounts on E-rate eligible services, which shall include, but not be limited to, Telecommunications Services, Internet Access, Internal Connections, and Internal Connections Basic Maintenance.

I, the authorized signer, understand that DIS will be making certifications on behalf of the Participant. By signing this letter of agency, I make the following certifications:

- a. I certify that the schools or educational service cooperatives in the Participants district are all schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§7801(18) and (38), do not operate as for-profit businesses, and do not have endowments exceeding \$50 million.
- b. I certify that the libraries or library consortia in the Participants system are eligible for assistance from a State Library Administrative Agency under the Library Services and Technology Act of 1996, Pub. L. No. 104-208, §211 et seq., 110 Stat. 3009 (1996), do not operate as for-profit businesses, and have budgets that are completely separate from any school (including, but not limited to, elementary schools, secondary schools, colleges, or universities).
- c. I certify that the schools, educational service cooperatives, libraries, or library consortia in the Participants district have secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that the entities I represent or the entities listed in this application have secured access to all of the resources to pay the discounted charges for eligible services from funds to which access has been secured in the current funding year. I certify that the Billed Entity will pay the non-discount portion of the cost of the goods and services to the service provider(s).
- d. I certify that all of the schools, educational service cooperatives, libraries, or library consortia in the Participants district are all covered by technology plans that are written, that cover all 12 months of the funding year, and that have been or will be approved by a state or other authorized body, and an SLD-certified technology plan approver, prior to the commencement of service.
- e. I certify that the schools, educational service cooperatives, libraries, or library consortia in the Participants district are compliant, or will be compliant at the time funded services are provided, with the Childrens Internet Protection Act, Pub. L. 106-554 (2000).
- f. I certify that the services the school, educational service cooperative, library, library consortia or district purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value, except as permitted by the Commissions rules at 47 C.F.R. Sec. 54.500(k). Additionally, I certify that the Billed Entity has not received anything of value or a promise of anything of value, other than services and equipment requested under this form, from the service provider(s) or any representative or agent thereof or any consultant in connection with this request for services.
- g. I certify that the entities eligible for support that I am representing will retain copies of all documents related to E-Rate applications and funding use for a period of five years from the last date of service covered by this letter of agency. Documents to be retained include, but are not limited to: E-rate forms, technology plans, discount rate support, competitive bids received, bid selection results, inventory records, invoices, and payments.
- h. I certify that the entities eligible for support that I am representing have complied with all applicable state and local laws regarding procurement of services for which support is being sought.
- i. I certify that the Participants district, educational service cooperative, library, or library consortia has complied with all E-rate program rules, and I acknowledge that failure to do so may result in denial of discount funding and cancellation of funding commitments.
- j. I understand that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service receive an appropriate share of the benefits from those services.
- k. I certify that no kickbacks were paid to anyone and understand that false statements on this form may be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§502, 503(b), may subject me to a fine and imprisonment pursuant

to 18 U.S.C. 1001, and may subject me to the civil remedies available under the False Claims Act, 31 U.S.C. §§3729 et seq.

- i. I certify that I am authorized to sign this Letter of Agency on behalf of the Participant, that I have examined this letter, and that, to the best of my knowledge, information, and belief, all information provided to DIS for E-rate submission or contained in this Letter is true and correct.

This certification for the E-Rate Program is effective for:

1. Program Year 2012 (July 1, 2012 June 30, 2013);
2. Program Year 2013 (July 1, 2013 June 30, 2014); and
3. Program Year 2014 (July 1, 2014 June 30, 2015).

This certification in no way limits the abilities of entities of the Participant to file for a discount or refund pursuant to the E-rate program, or any other grants and programs on their own, nor does it abrogate any other rights and responsibilities of the Participant with the E-Rate Program.

Entity Name:	
*Authorized Signature:	
Printed Name:	
Title:	
Date:	
**Entity Number:	

**Signature shall be that of Superintendent or designee; or Educational Service Cooperative Director or designee; or Librarian or designee.*

***Entity number is the number assigned to each district by the Schools & Libraries Division. One may determine a districts entity number at: www.sl.universalservice.org/Utilities/BilledEntitySearch_Public.asp.*

**DO NOT SEND THIS FORM TO THE UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
 OR TO THE FEDERAL COMMUNICATIONS COMMISSION**

**Schools and Libraries Universal Service
 Certification by Administrative Authority to Billed Entity of
 Compliance with the Children's Internet Protection Act**

Please read instructions before completing.
 (To be completed by the Administrative Authority and provided to your Billed Entity)
This form is required only for funding years beginning July 1, 2001 and later.

Administrative Authority's Form Identifier: _____
 Create your own code to identify THIS Form 479.

Block 1: Administrative Authority Information

1. Name of Administrative Authority		2. Funding Year
3. Mailing Address and Contact Information for Administrative Authority		
Street Address, P. O. Box or Route Number		
City	State	Zip Code
Name of Contact Person		
10-Digit Telephone Number	Fax Number	Email Address

Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.

Block 2: Certifications and Signature

- I am the Administrative Authority for one or more schools or libraries for which Universal Service Support Mechanism discounts have been requested or approved for eligible services. The Administrative Authority must make the required certification(s) for the purposes of the Children's Internet Protection Act (CIPA) in order to receive discounted services.
- I recognize that I may be audited pursuant to this form and will retain for five years any and all records that I rely upon to complete this form.

Name of Administrative Authority _____
 Administrative Authority's Form Identifier _____
 Contact Person _____
 Telephone Number _____

Block 2: Certifications and Signature (Continued)

6. I certify that as of the date of the start of discounted services:

- a the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments has (have) complied with the requirements of the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l).
- b pursuant to the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments:
 (FOR SCHOOLS and FOR LIBRARIES IN THE FIRST FUNDING YEAR FOR PURPOSES OF CIPA) is (are) undertaking such actions, including any necessary procurement procedures, to comply with the requirements of CIPA for the next funding year, but has (have) not completed all requirements of CIPA for this funding year.

 (FOR FUNDING YEAR 2003 ONLY: FOR LIBRARIES IN THE SECOND OR THIRD FUNDING YEAR FOR PURPOSES OF CIPA) is (are) in compliance with the requirements of CIPA under at 47 U.S.C. § 254(l) and undertaking such actions, including any necessary procurement procedures, to comply with the requirements of CIPA under 47 U.S.C. § 254(h) for the next funding year.
- c the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), does not apply because the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments is (are) receiving discount services only for telecommunications services.

CIPA Waiver. Check the box below if you are requesting a waiver of CIPA requirements for the Second Funding Year after April 20, 2001 in which the recipients of service under your administrative authority have applied for discounts:

- d I am providing notification that, as of the date of the start of discounted services, I am unable to make the certifications required by the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), because my state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification(s) otherwise required. I certify that the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments will be brought into compliance with the CIPA requirements before the start of the Third Funding Year after April 20, 2001 in which they apply for discounts.

CIPA WAIVER FOR LIBRARIES FOR FUNDING YEAR 2004. Check the box below if you are requesting a waiver of CIPA requirements for Funding Year 2004 for the library(ies) under your administrative authority that have applied for discounts for Funding Year 2004:

- e I am providing notification that, as of the date of the start of discounted services in Funding Year 2004, I am unable to make the certifications required by the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), because my state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification(s) otherwise required. I certify that the library(ies) under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments will be brought into compliance with the CIPA requirements before the start of Funding Year 2005.

The certification language above is not intended to fully set forth or explain all the requirements of the statute.

7. Signature of authorized person	8. Date
-----------------------------------	---------

9. Printed name of authorized person

10. Title or position of authorized person

11. Telephone number of authorized person

FCC NOTICE FOR INDIVIDUALS REQUIRED BY THE PRIVACY ACT AND THE PAPERWORK REDUCTION ACT

Part 54 of the Commission's Rules authorizes the FCC to collect the information on this form. Failure to provide all requested information will delay the processing of the application or result in the application being returned without action. Information requested by this form will be available for public inspection. Your response is required to obtain the requested authorization.

The public reporting for this collection of information is estimated to be 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the required data, and completing and reviewing the collection of information. If you have any comments on this burden estimate, or how we can improve the collection and reduce the burden it causes you, please write to the Federal Communications Commission, AMD-PER, Paperwork Reduction Act Project (3060-0853), Washington, DC 20554. We will also accept your comments regarding the Paperwork Reduction Act aspects of this collection via the Internet if you send them to PRA@fcc.gov. PLEASE DO NOT SEND YOUR RESPONSE TO THIS FORM TO THIS ADDRESS.

Remember - You are not required to respond to a collection of information sponsored by the Federal government, and the government may not conduct or sponsor this collection, unless it displays a currently valid OMB control number or if we fail to provide you with this notice. This collection has been assigned an OMB control number of 3060-0853.

THE FOREGOING NOTICE IS REQUIRED BY THE PRIVACY ACT OF 1974, PUBLIC LAW 93-579, DECEMBER 31, 1974, 5 U.S.C. 552a(e)(3) AND THE PAPERWORK REDUCTION ACT OF 1995, PUBLIC LAW 104-13, OCTOBER 1, 1995, 44 U.S.C. SECTION 3507.

A paper copy of this form, with a signature in Block 2, Item 7, must be mailed or delivered to your Billed Entity.

**Schools and Libraries Universal Service
Certification by Administrative Authority to Billed Entity of Compliance with the Children’s Internet Protection Act**

**Instructions for Completing the
Schools and Libraries Universal Service
Certification by Administrative Authority to Billed Entity of Compliance with the Children’s Internet Protection Act (FCC Form 479)**

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I. PURPOSE OF FORM

The FCC Form 479, Certification by Administrative Authority to Billed Entity of Compliance with the Children’s Internet Protection Act, provides notification to a Billed Entity by an Administrative Authority of the status of the Administrative Authority’s compliance for the purposes of CIPA. The Billed Entity will then certify on its FCC Form 486, Receipt of Service Confirmation Form, that it has collected duly completed and signed Forms 479 from Administrative Authorities that the Billed Entity represents. Starting in Funding Year 2002 (the Funding Year beginning July 1, 2002), Form 479 also provides notification to the Billed Entity of a request for waiver by the Administrative Authority.

Throughout these instructions, the Administrative Authority may also be referred to as “you.”

Note that this form must be used beginning with Funding Year 2001 (the Funding Year beginning July 1, 2001) and later.

II. IMPACT OF CIPA REQUIREMENTS ON FORM 479

The Children's Internet Protection Act (CIPA) was signed into law on December 21, 2000. In order to receive discounts for Internet Access and Internal Connections services under the universal service support mechanism, school and library authorities must certify that they are enforcing a policy of Internet safety. The Internet safety policy must include measures to block or filter Internet access for both minors and adults to certain visual depictions.

Beginning with Funding Year 2001 (the Funding Year beginning July 1, 2001), if the Billed Entity who represents an Administrative Authority is applying for Internet Access or Internal Connections, the Administrative Authority must certify on a Form 479 that it is in compliance with the requirements of CIPA or that it is undertaking such actions to comply with the requirements of CIPA prior to the start of the following Funding Year. (If the Administrative Authority is the Billed Entity, the Administrative Authority will certify on the Form 486.) The Billed Entity must receive your completed and signed Forms 479 before it can complete and postmark its Form 486. If the Billed Entity is applying only for Telecommunications Services, the requirements of CIPA do not apply and the Billed Entity is not required to collect Forms 479. (For more information, see the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l).)

Applying for funds. For the purpose of CIPA requirements, a school or library that is a recipient of service is considered to have applied for funds in a Funding Year only when a Form 486 for a Funding Request for Internet Access, Internal Connections or Basic Maintenance has been successfully data entered and USAC has issued a Form 486 Notification Letter.

Determination of Your First Funding Year for Purposes of CIPA. The first Funding Year after Funding Year 2000 (the Funding Year beginning July 1, 2000) in which a school or library applies for funds (i.e. in which a Form 486 is successfully data entered for Internet Access, Internal Connections or Basic Maintenance and USAC issues a Form 486 Notification Letter) is the **First Funding Year** for purposes of CIPA. Once your First Funding Year is established, the next two funding years will be your second and third funding years for purposes of CIPA. (See "**Applying for Funds**" above.) In the first Funding Year, the applicant must be in compliance with CIPA or undertaking actions to comply with CIPA, in order to receive discounts for Internet Access, Internal Connections or Basic Maintenance services.

Once the First Funding Year is established, the Funding Year immediately following the First Funding Year becomes the **Second Funding Year** for purposes of CIPA. If the school or library applies for funds for Internet Access, Internal Connections or Basic Maintenance in the Second Funding Year, it must certify that it is in compliance with CIPA unless state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification otherwise required. A school or library so prevented may request a waiver for the Second Funding Year.

The **Third Funding Year** for purposes of CIPA is the Funding Year immediately following the Second Funding Year. If the school or library applies for funds for Internet Access, Internal Connections or Basic Maintenance in the Third Funding Year, it must be in compliance with CIPA.

You must be in compliance with CIPA for any Funding Year thereafter.

The following situations WOULD constitute the Administrative Authority's First Funding Year:

- The Billed Entity submits a Form 486 for Internet Access, Internal Connections or Basic Maintenance, the Form 486 is successfully data entered and USAC issues a Form 486 Notification Letter, but the Billed Entity cancels all of its Funding Requests on a Form 500.
- The Billed Entity submits a Form 486 for Internet Access, Internal Connections or Basic Maintenance, the Form 486 is successfully data entered and USAC issues a Form 486 Notification Letter, but the service provider does not receive a corresponding disbursement.

The following situations WOULD NOT constitute the Administrative Authority's First Funding Year:

- The Billed Entity receives a Funding Commitment for Internet Access, Internal Connections or Basic Maintenance, but takes no further action.
- The Billed Entity receives a Funding Commitment for Internet Access, Internal Connections or Basic Maintenance, submits Form 486, but the Form 486 is not successfully data entered and no Form 486 Notification Letter is issued.
- The Billed Entity applies only for Telecommunications Services.

III. SUBMISSION REQUIREMENTS AND GENERAL INSTRUCTIONS

Who Must Submit the Form 479?

In general, the Administrative Authority is the entity that must complete Form 479. For a school, the Administrative Authority may be the school, school district, school board, local educational agency, or other authority with responsibility for administration of the school. For a library, the Administrative Authority may be the library, library board, or other authority with responsibility for administration of the library.

If the Administrative Authority is also the Billed Entity, the Administrative Authority certifies on the Form 486. If the Administrative Authority is not the Billed Entity, the Administrative Authority must complete Form 479, and submit the Form 479 to the Billed Entity. The Billed Entity then certifies on Form 486 that it has collected duly completed and signed Form(s) 479.

How Many Forms 479 to Submit to the Billed Entity?

Generally, you will complete one Form 479 for each of your Billed Entities.

When to Submit the Form 479?

The Billed Entity must receive your completed and signed Forms 479 in time to postmark the Billed Entity's Form 486 to meet Form 486 deadlines. You should work with your Billed Entity to determine when to submit your Form 479.

You must complete Form 479 for each Funding Year in which you receive discounted services beginning with Funding Year 2001 (the Funding Year beginning July 1, 2001) and after.

SPECIAL NOTE FOR LIBRARIES AND CONSORTIA CONTAINING LIBRARIES FOR FUNDING YEAR 2003: On July 24, 2003, the FCC released an Order (FCC 03-188) to bring its implementation of CIPA into compliance with the recent United States Supreme Court decision on CIPA. The Order states that library consortium members who filed the September 2002 version of the Form 479 for FY2003 funding requests prior to the effective date of the Order must file the revised Form 479 with their billed entity within 45 days after the effective date of the Order. USAC expects the effective date of the Order to be in August 2003. To determine the effective date of the Order and the deadline for refiling Form 479, applicants should check the USAC website or contact the Client Service Bureau (see "Where to Get More Information?" below).

Note to Libraries in Funding Years 2003 and 2004.

- **For Funding Year 2003**, libraries must be in compliance with CIPA or undertaking actions to comply with CIPA in order to receive discounts for Internet Access, Internal Connections or Basic Maintenance.
- If a library that applied for funds for Internet Access, Internal Connections or Basic Maintenance in Funding Year 2003 applies for funds for Internet Access, Internal Connections or Basic Maintenance **in Funding Year 2004**, it must certify that it is in compliance with CIPA unless state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification otherwise required. A library so prevented may request a waiver for Funding Year 2004. (See "**Applying for funds**" above and the instructions for Item 6e below.)
- If a library has applied for funds for Internet Access, Internal Connections or Basic Maintenance in both Funding Year 2003 and Funding Year 2004, it must be in compliance with CIPA in Funding Year 2005 and any Funding Year thereafter. (See "**Applying for funds**" above.)
- Libraries that apply for funds for Internet Access, Internal Connections or Basic Maintenance for the first time in Funding Year 2004 or any subsequent year should follow the procedures in the "**Determination of Your First Funding Year for Purposes of CIPA**" above.

Where to Send Form 479?

The Form 479 must be filed with your Billed Entity.

DO NOT SUBMIT THE COMPLETED FCC FORM 479 TO THE SCHOOLS AND LIBRARIES DIVISION OR TO THE FCC; SUBMIT IT ONLY TO YOUR BILLED ENTITY.

Compliance.

Anyone filing false information is subject to penalties for false statements, including fine or forfeiture, under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.

All of the information required in the Form 479 must be completed in order for the Billed Entity to be able to certify as required on the FCC Form 486.

Where to Get More Information?

Information is available on the USAC website at www.usac.org/sl. Information is also available by contacting the SLD Client Service Bureau by email using the "Submit a Question" feature on the USAC website, by fax at 1-888-276-8736 or by phone at 1-888-203-8100.

IV. SPECIFIC INSTRUCTIONS

Type or clearly print in the spaces provided. Attach additional pages if necessary.

Administrative Authority's Form Identifier: Use this space to assign a number or letter of your own devising to facilitate communication with your Billed Entity about THIS particular Form 479. Your Administrative Authority's Form Identifier can be very simple; for example, if you are filing three Forms 479, you might label them "A," "B," and "C." The Administrative Authority's Form Identifier can also be descriptive, such as "Internet." Choose identifiers that suit your own record keeping needs.

A. Block 1: Administrative Authority Information

Block 1 of Form 479 asks you for your name, address, and basic identification information.

Item 1 - Provide the name of the Administrative Authority.

Item 2 - Provide the Funding Year (e.g., 2001 –2002) for which funds were requested or approved and for which the Billed Entity will be submitting a Form 486. Program Funding Years begin on July 1 and end on June 30. For example, Funding Year 2001 runs from July 1, 2001 through June 30, 2002. Cite only one Funding Year in this item.

Item 3 - Provide the Administrative Authority's full mailing address, whether a street address, Post Office Box number, or route number. Provide the Contact Person's Name; 10-digit telephone number including the area code; fax number; and e-mail address.

B. Block 2: Certifications and Signature

Block 2 of Form 479 asks you to certify with respect to your status as the Administrative Authority and with respect to your compliance with the Children's Internet Protection Act.

Item 4 – Certify that you are an Administrative Authority for one or more schools or libraries for which Universal Service Support Mechanism discounts have been requested or approved for eligible services. You must make the required certification(s) for the purposes of the Children's Internet Protection Act in order to receive discounted services. While the Billed Entity will not submit the Form 486 until after discount requests have been approved and a Funding Commitment Decision Letter (FCDL) has been issued, the Billed Entity may ask you to file the Form 479 in advance of approval of the requests so that the Billed Entity is ready to file the Form 486 once the FCDL has been received.

Item 5 – Certify to your recognition that you may be audited pursuant to this certification and will retain for five years any and all records that you rely upon to complete this form.

Item 6 - This item concerns compliance with the requirements of the Children's Internet Protection Act (CIPA), as codified at 47 U.S.C. § 254(h) and (l), and the implementing rules as codified at 47 C.F.R. § 54.520. Check the box that describes the status of compliance with the Children's Internet Protection Act. The certification statements in Item 6 of the Form 479 should be read as if you are addressing them to the Billed Entity.

An Administrative Authority can certify Item 6b only in the first Funding Year after Funding Year 2000 (the Funding Year beginning July 1, 2000) for which it is applying for discounts for Internet Access or Internal Connections services. An Administrative Authority can seek a CIPA Waiver under Item 6d only in its Second Funding Year. If you request a CIPA Waiver, you certify that your schools or libraries will be in compliance before the start of the Third Funding Year. You cannot seek a CIPA Waiver in your Third Funding Year, even if you have a new school or library branch/outlet under your authority in that Funding Year. (See “**Impact of CIPA Requirements on Form 479**” above for a discussion of First, Second and Third Funding Years.) Note that libraries can request a CIPA Waiver under Item 6e in Funding Year 2004. (See the instructions for Item 6e below.)

Schools and libraries receiving E-rate discounts are required to have an Internet safety policy that addresses: (1) access by minors to inappropriate matter on the Internet and World Wide Web, (2) the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications, (3) unauthorized access, including hacking, and other unlawful activities by minors online, (4) unauthorized disclosure, use, and dissemination of personal identification information regarding minors, and (5) measures designed to restrict minors’ access to materials harmful to minors. There is also a public notice and hearing/meeting requirement. The Internet safety policy must include the use of filtering or blocking technology that protects against access, through computers with Internet access, to visual depictions that are obscene, child pornography, or (in the case of use by minors) harmful to minors.

- **Item 6a** – Check here if you certify to the Billed Entity that the recipient(s) of service under your administrative authority and represented in the Funding Request Number(s) for which the Billed Entity has requested Funding Commitments has (have) complied with the requirements of the Children’s Internet Protection Act.
- **Item 6b** – Check here if you certify to the Billed Entity that the recipient(s) of service under your administrative authority and represented in the Funding Request Number(s) for which the Billed Entity has requested Funding Commitments is (are) undertaking such actions, including any necessary procurement procedures, to comply with the requirements of the Children’s Internet Protection Act for the next funding year, but has (have) not completed all requirements of CIPA for this funding year.

NOTE FOR LIBRARIES: If Funding Year 2003 is your Second or Third Funding Year for purposes of CIPA and you check Item 6b, you are certifying that you are in compliance with the Internet safety policy and the public notice and hearing/meeting requirements and that you are undertaking actions to be in compliance with the filtering or blocking technology requirement by the start of Funding Year 2004.

- **Item 6c** – Check here if you certify that the Children’s Internet Protection Act does not apply because the recipient(s) of service under your administrative authority and represented in the Funding Request Number(s) for which the Billed Entity has requested or received Funding Commitments is (are) receiving discount services only for Telecommunications Services.
- **Item 6d – CIPA Waiver. This item is applicable only to your Second Funding Year. (See “Impact of CIPA Requirements on Form 479” above for the definition of your Second Funding Year.)** Check here if you are providing notification that, as of the date of the start of discounted services, you are unable to make the certifications required by the Children’s Internet Protection Act because your state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certifications otherwise required. You certify that the recipients(s) of service under your administrative authority and represented in the Funding Request Number(s) for which your Billed Entity has requested or received Funding Commitments will be brought into compliance with the CIPA requirements before the start of the Third Funding Year after April 20, 2001 in which they apply for discounts.

For example, if in Funding Year 2001 you certify that you are undertaking such actions necessary to put the measures required by CIPA in place for Funding Year 2002, then in order to obtain discounts in Funding Year 2002, you must fully implement the measures prior to the start of services in that Funding Year, unless you obtain a waiver as a result of procurement/competitive bidding constraints.

- **Item 6e – CIPA WAIVER FOR LIBRARIES FOR FUNDING YEAR 2004.** Check here if you are providing notification that, as of the date of the start of discounted services in Funding Year 2004, you are unable to make the certifications required by the Children’s Internet Protection Act because your state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certifications otherwise required. You certify that the library(ies) under your administrative authority and represented in the Funding Request Number(s) for which your Billed Entity has requested or received Funding Commitments will be brought into compliance with the CIPA requirements before the start of Funding Year 2005.

NOTE THAT the certification language in the Form 479 is not intended to fully set forth or explain all the requirements of CIPA.

Item 7 requires the signature of the Authorized Person.

Item 8 - Enter the date the Form 479 was signed. This date must include the month, day and year.

Item 9 - Print the name of the Authorized Person whose signature is provided in Item 7.

Item 10 - Provide the title or position of the Authorized Person whose signature is provided in Item 7.

Item 11 - Provide the telephone number, including area code, of the Authorized Person whose signature is provided in Item 7. This information is required in order to expedite any communications that may be necessary between the Authorized Person responsible for signing the Form 479 and the Billed Entity.

Submit completed forms to your Billed Entity.

V. REMINDERS

- The person authorized to provide the information required by Form 479 must sign and date Form 479.
- Provide data for all information items.
- This Form 479 is applicable to you only if you are an Administrative Authority who is not a Billed Entity. If you are starting services for which **you** were approved for discounts as the Billed Entity on a Form 471, please file a Form 486 and submit it to the Schools and Libraries Division.
- DO NOT send the Form 479 to USAC or to the FCC.
- DO send Form 479 to your Billed Entity.